

A MEETING OF ALCESTER TOWN COUNCIL PRESIDIUM WAS HELD AT 3:30 p.m. ON THURSDAY 22nd APRIL 2010 AT GLOBE HOUSE, PRIORY ROAD, ALCESTER (ENTRANCE FROM SEGGS LANE)

Present

C Gough, M Gittus, E Payne, D Hancox, J Bunting, C Wright (Clerk).

Public Participation

Public participation is allowed at the discretion of the Mayor on items on the agenda

1. Apologies

N Dearling, M Graham

2. Declarations of Interest

No declarations of interest were received.

3. Minutes of Last Meeting

The minutes of the last meeting held on 12th January 2010 were proposed to be accepted by Cllr Payne, seconded by Cllr Gough and approved

4. Council and Committee Procedures

A report was received from the Scrutiny Committee Chairman re. Council Procedures this concluded:

Notices of meeting should be scanned and sent as e-mails and this procedure should be reviewed each year

The Mayor and Deputy Mayor are to be ex officio members of every committee is to be included in the Standing Orders

The Freedom of Information Publication scheme allowing charging of documents should be implemented

Data Protection on the Payment of Accounts should not allow personal details and this should only be shown as a total amount not individually.

Minutes can only be made public when passed at the next meeting. Draft minutes should not be available to the public

Only Town Councillors or particular committee members should be allowed to speak during meetings. Public Participation and District and County Council reports

should only be allowed at the beginning of each meeting

Agendas should be modified to suit.

5. Current Financial Position

Deferred

6. Budget Issues

Deferred

7. Council led projects

Deferred

8. Manning Considerations

Manning levels for the coming year were considered sufficient but to be reviewed at regular intervals

9. Office Capacity

Councillors considered the Office Space for the coming year and proposed the clerk to make enquiries with the district council on spare office space at Globe House

10. Correspondence

None at present

11. Propositions to Full Council

To consider any proposals requiring full council approval

12. Dates of Future Meetings

To be agreed