

A MEETING OF ALCESTER TOWN COUNCIL SCRUTINY COMMITTEE WAS HELD AT 10:00 p.m. ON WEDNESDAY 20th OCTOBER 2010 AT GLOBE HOUSE, PRIORY ROAD, ALCESTER (ENTRANCE FROM SEGGS LANE)

PUBLIC PARTICIPATION

No public were present

Present

D Hancox, R leek, W Malin, P Crabtree, Y Hine, C Wright (Clerk)

1. Apologies

No apologies were received.

2. To Elect a Chairman

The Clerk asked for and received a nomination, D Hancox, for the chairman of this committee for the coming year. With no further nominations Cllr Hancox was declared Chairman,

3. Declarations of Interest

No declarations of interest were received

4. Minutes of Last Meeting

the Minutes of the meeting held 4th May 2010 were approved

No proposals to committees or Full Council from previous minutes were agreed

5. Terms of Reference

No recommendations to changes in the terms of reference of any committee had been received

6. Council Procedures

Council procedures had changed since the April 2010 Scrutiny Meeting and the present procedures seemed to operating successfully.

7. Audit Reports

The Clerk reported and referred to the correspondence from the Internal and External Auditors.

A review of the effectiveness of the audit system was partially undertaken. It was agreed that two areas needed to be addressed, firstly the published dates of the audit taking place and secondly the who actually perform the audit and who actually completes the accounts. It was agreed that Helen Vining should be invited to the next Scrutiny meeting to discuss and agree actions on both issues. It was agreed the notice of completion of audit could now be published

8. Complaints

No complaints had been received from Council Members or the public regarding Town Council activities

9. Committee Projects, Procedures and Structures

A review of current Council Led Projects and possible future projects was not viewed as being appropriate at this time

The role of Scrutiny Members on other committees was not considered to be an issue at this time.

10. Proposal to Council

No proposals requiring Full Council Approval were considered

11. Scrutiny Meetings

Proposed Dates of Next Meetings To Be Dec 1st 2010