

**A RECREATION AND OPEN SPACES COMMITTEE MEETING OF ALCESTER
TOWN COUNCIL WAS HELD AT 7.00PM ON MONDAY 25 JUNE 2012 AT GLOBE
HOUSE, ALCESTER (Seggs Lane entrance)**

Present

Cllr. Bunting, Cllr. Payne, Cllr. Kenyon, Cllr. Cargill, Cllr. Brown, Cllr. Neil-Sturgess Jan Rowlatt

Public Participation at Discretion of Chair

The committee may take presentations from the public, maximum 5 presentations, 3 minutes each

A G E N D A (Standing Orders apply)

1. Apologies

Cllr. Adams, Cllr. Hine

2. Declarations of Interest

No declarations of interest were made

3. Minutes of Last Meeting

The minutes of the last meeting held on Monday 28 May 2012 were proposed by Cllr. Brown, seconded by Cllr. Payne and agreed.

4. Recreation Facilities

To receive reports on the following:

a) Conway Fields

1. Play Areas – no new problems reported some outstanding works re painting of equipment.

2. Pavilion – we have verbally accepted the quotation for plastering and have asked for the work to commence at the beginning of August. The Architect has drawn up the plans for the alterations to the ladies toilets and hallway and we have samples of flooring to look at. We have funds available for walls, flooring and heating and we need the work completed by September and we have to generate usage of the building.

3. Fields – at the moment there is no money available for further development.

b) Collins Way – We are still trying to find a replacement top for the roundabout. The damaged fence noted on work sheet is not ours it belongs to an adjacent property.

c) Moorfields – no problems but the tree stump hasn't been removed yet.

d) Bleachfield – An inspection is to be made to look at the reported damage to the wooden play equipment.

e) Recreation Ground Stratford Road – All good.

5. Ground Maintenance

To receive reports on the following:

a) Grasscutting – is up to date.

b) Footpaths – a work request sheet has been raised to repair footpath at Conway Fields. Paul has requested that dog fouling notices be placed either end of the old railway tracks.

6. Environment

No report was received however a quotation for printing garden share scheme leaflets was presented.

Although it was agreed to support the garden share scheme in principle there are no funds available in Recreation & Open Spaces budget for it and Chris Wright advised that help should be sought from Community 137 Funding.

7. Allotments

Letters sent to tenants not working their plots has resulted in two people giving them up. These two plots have been re-allocated. The waiting list is down to 6. A work sheet has been raised to clear one abandoned plot and to divide up. Judging is due to take place on 26 July.

8. Cemetery

To receive a report on the following:

a) Cemetery Management and Maintenance – Cllrs. Bunting and Brown to inspect the cemetery with a view to remove all kerb stones to assist with grasscutting and maintenance.

b) A Vision for the Cemetery – to improve access and create user friendly areas.

c) Cemetery Capacity and Future Cemetery Provision is all good for now.

d) There were no memorials to consider.

9. Vision for Alcester

A report was received and circulated to everyone.

10. Section 106 Future Projects

It was agreed that Jan should investigate the criteria that is used when applying for Section 106 funding in order to maximise our potential gains. We must decide how much space we are likely to need in the future for allotments, open spaces and burial spaces etc. and put in a robust bid.

11. Items for Recommendation to Full Council

There were no recommendations to council.

12. Terms of Reference and Current Projects

No discussion was made.

13. Correspondence

Letter of complaint from residents of Corinthian Court regarding allotment holders accessing their plots via private property – it was agreed that a letter should be sent to all allotments holders reminding them of the correct access.

14. Date of Next Meeting

Monday 23rd July 2012 7.00pm at Globe House

J Rowlatt - Clerk to ATC Recreation & Open Spaces Committee