



# ALCESTER TOWN COUNCIL

Office of the Town Clerk

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9 May 2012

To: All Town Councillors  
Copies to: Local District Councillors, Press, Library, Notice Boards

Dear Councillor,

You are duly summoned to the next meeting of the Alcester Town Council, to be held on Tuesday 14 May at 7.00pm at Globe House (Seggs Lane entrance) Alcester.

## Present

*Clerk to confirm record of Council Members present to ensure a quorum is met*

## **PUBLIC PARTICIPATION AT DISCRETION OF MAYOR**

Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Town Council meeting and no later than 30 minutes after the start. Members of the public may not take part in the Town Council meeting itself.

## **District and County Councillors' Reports**

To receive reports from Ward District and County Councillors

## **A G E N D A (Standing Orders Apply)**

### **1. Apologies**

*Clerk to report apologies and reasons for absence*

### **2. Minutes of Council Meetings**

*To consider the approval of the minutes of the Council meetings held on 2<sup>nd</sup> April 2013, 15<sup>th</sup> April 2013 (Extraordinary Meeting) and 1<sup>st</sup> May 2012 (Annual Meeting).*

### **3. Declarations of Interest**

*Members are asked to declare personal interests in any item on the agenda. (NOTE: Members are reminded that the Code of Conduct, which took effect from 2012, provides that, should they have a prejudicial or predetermined interest in any matter under discussion, they should consider withdrawing from the room and not seek improperly to influence a decision about that matter).*

### **4. Mayor's Report**

*To receive a report from the Mayor for inclusion in the Alcester Town Council Annual Report.*

### **5. Reports from Town Council Committees**

*To receive written annual reports from the 2012-3 Chairs of Town Council Committees for inclusion in the Annual Report*

- i. Mayor (on behalf of Presidium)*
- ii. Recreation & Open Spaces*
- iii. Community*
- iv. Planning*

### **6. Town Council Led Committees/Steering Groups**

*To consider for appointment/reappointment of members for the Principal Committees:*

- i. Recreation & Open Spaces*
- ii. Community*
- iii. Planning*
- iv. Scrutiny*

### **7. Review of Terms of Reference**

*To review and consider for approval the Terms of Reference for each committee*

### **8. Review of Town Council Policies for the year 2013-4**

*To review or consider for approval Town Council Policies for the coming year*

## **9. Reports from Town Council Representatives**

To receive written annual reports from the present Town Council Representatives on External Committees for inclusion in the Annual Report (Reports received in the Annual Parish Meeting will be taken as read)

- i. St Nicholas School Board of Governors
- ii. VASA
- iii. Alcester Town Hall Management Committee
- iv. Alcester United Charities
- v. Moorfield Charity
- vi. Newport School Foundation
- vii. Church Street Properties

## **10. Town Council Representatives**

To consider for appointment/reappointment Town Council Representatives for:

- i. St Nicholas School Board of Governors
- ii. VASA
- iii. Alcester Town Hall Management Committee
- iv. Alcester United Charities
- v. Moorfield Charity
- vi. Newport School Foundation
- vii. Church Street Properties

## **11. Other Community Led Committees**

To consider appointment of members for Alcester Community Trust

## **12. Clerk to Report on status of Various Projects**

- a. Globe House
- b. Greig Centre
- c. Alcester Jubilee Centre
- d. Ground Maintenance Transport

## **13. Payment of Accounts**

To receive a report by Clerk for approval by Council on Payment of Accounts for April 2013

## **14. Correspondence**

- a. Letter from April Moore of Stretton on Dunsmore
- b. Church Street Properties – Grant for Kitchen Works at the Jubilee Centre
- c. Zurich Municipal – Policy Reminder
- d. Warwick University – Community Newsletter
- e. Western Power Distribution – Letter Re Power Cuts and Improving the Electricity Network
- f. Clerks and Councils Direct – Newsletter
- g. CPRE – Various Publications

## **15. Notification of Future Visitors**

Forum meeting 20<sup>th</sup> May at 7pm:

- a. CLA Game Fair 2013 – Richard Abbey and colleagues
- b. Ali Mainey WCC – Community Development Role

## **16. Notification of any further business for future meetings**

Request to Councillors for agenda items to be received no later than 7 days prior to the corresponding meeting

## **17. Dates of future meetings**

Community Committee Monday 13 May at 7.00pm

Forum Meeting Monday 20 May at 7.00pm

Planning Committee Meeting Tuesday 21<sup>st</sup> May and Monday 3<sup>rd</sup> June at 7.00 pm.

SDC West Area Planning Committee Tuesday 23 May at St Benedicts time TBA

Recreation & Open Spaces Committee Monday 28 May at 7.00pm

Scrutiny Committee TBA

Presidium Meeting TBA

Alcester Town Council Meeting Tuesday 4 June at 7.00pm

**All the above meetings are to be held at Globe House**



**C G Wright**

**Clerk to Alcester Town Council**