



# ALCESTER TOWN COUNCIL

Office of the Town Clerk

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5 December 2013

To: All Town Councillors  
Copies to: Local District Councillors, Press, Library, Notice Boards

Dear Councillor,

You are duly summoned to the next meeting of the Alcester Town Council, to be held at 7p.m. on Tuesday 10<sup>th</sup> December at Globe House (Seggs Lane entrance) Alcester.

## Present

*Clerk to confirm record of Council Members present to ensure a quorum is met*

## **PUBLIC PARTICIPATION AT DISCRETION OF MAYOR**

Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Town Council meeting and no later than 30 minutes after the start. Members of the public may not take part in the Town Council meeting itself.

## **District and County Councillors' Reports**

To receive reports from Ward District and County Councillors

### **A G E N D A (Standing Orders Apply)**

#### **1. Apologies**

Clerk to report apologies and reasons for absence

#### **2. Minutes of recent Council meeting held on 5<sup>th</sup> November 2013**

To consider for approval the minutes of the Council meeting held on 5<sup>th</sup> November 2013.

#### **3. Declarations of Interest**

*Members are asked to declare personal interests in any item on the agenda. (NOTE: Members are reminded that the Code of Conduct, which took effect from May 2007, provides that, should they have a prejudicial or predetermined interest in any matter under discussion, they should consider withdrawing from the room and not seek improperly to influence a decision about that matter).*

*Reminder regarding Pecuniary Interest Forms*

#### **4. Mayor's Report**

To receive a report from the Mayor on recent activities

#### **5. Alcester Town Council Governance Review**

To receive reports to consider a new committee and committee structures for the coming year.

#### **6. Town Centre Markets Governance**

To receive a report regarding Market Authority Status and to consider the following Proposition.

'Alcester Town Council wishes to become a Market Authority and to do so adopts the powers to establish and operate markets under Part III of the Food Act 1984'.

#### **7. Community Committee**

- a) To receive an update on Health and Social Care
- b) To receive an update on Resilience issues
- c) To receive an update on Business Support
- d) To receive an update on Speed Aware
- e) To receive an update on Communication
- f) To receive an update on Youth issues
- g) To receive an update on Fields in Trust
- h) To receive an update on Community Grants
- i) To receive an update on The Jubilee Centre

j) To consider any propositions to Council from the Community Committee:

**8. Recreation & Open Spaces Committee**

- a) To receive an update on Recreation Facilities and Ground Maintenance
- c) To receive an update on Environment
- d) To receive an update on Allotments
- e) To receive an update on the Cemetery
- f) To consider any propositions to Council from the Recreation & Open Spaces Committee.

**9. Planning Committee**

- a) To receive an update on Planning Applications
- b) To receive an update on Neighbourhood Planning
- c) To receive a report on the Planning Inspectorate Enquiry 26<sup>th</sup> November 2013.
- d) To consider any propositions to Council from the Planning Committee

**10. Scrutiny Committee**

- a) To receive any updates from the Scrutiny Committee

**11. Presidium Committee**

- a) To receive any updates from the Mayor

**12. To receive a Report From the Clerk**

- a) To receive an update regarding Globe House
- b) To receive an update regarding the Greig Hall

**13. Payment of Accounts**

- a) To receive a report for approval by Council on payment of accounts for October 2013

**14. Correspondence**

- a) LCR – Winter 2013 Publication
- b) University of Warwick – Community Publication Winter 2013
- c) Coventry and Warwickshire Partnership – Volunteer Driver request
- d) Warwickshire Rural Housing Association – Annual Report for 2012-2013
- e) St Benedicts Catholic High School – Letter from Jackie Witts re Work Related Learning

**15. Notification of Future Visitors**

Izzy Seccombe, the Leader of Warwickshire County Council, has been invited to attend on 19<sup>th</sup> December at an Alcester Town Council Forum at 7.00pm re. Warwickshire County Council 'Shaping the Future Programme'.

**16. Notification of any further business for future meetings**

Request to councillors for agenda items to be received no later than 7 days prior to next meeting.

**17. Dates of future meetings**

*Alcester Town Council Forum Meeting **Thursday 19<sup>th</sup> December** at 7.00pm*

*Community Committee **Monday 9<sup>th</sup> December** at 7.00pm*

*Planning Committee **Tuesday 17<sup>th</sup> December***

*Recreation & Open Spaces Committee **Friday 20<sup>th</sup> December** at 7.00pm*

*Scrutiny Committee TBA*

*Presidium Meeting TBA*

*Alcester Town Council Meeting **Tuesday 7<sup>th</sup> January 2014** at 7.00pm*

**All the above meetings are to be held at Globe House unless stated**

**C G Wright**

**Clerk to Alcester Town Council**