



ALCESTER TOWN COUNCIL

Office of the Town Clerk

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29 April 2014

To: All Town Councillors
Copies to: Local District Councillors, Press, Noticeboards

Dear Councillor

You are duly summoned to the Annual Meeting of the Alcester Town Council, to be held on Tuesday 6 May 2014 to be started at 7.00pm at Globe House (Priory Road entrance) Alcester.

PUBLIC PARTICIPATION AT DISCRETION OF MAYOR

Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor, before the start of the Town Council meeting and no later than 7.30 pm. Members of the public may not take part in the Town Council meeting itself.

Present

To record councillors present to ensure a quorum is met

A G E N D A (Standing Orders Apply)

1. Election of Mayor

To elect Alcester Town Council Mayor for the Year 2014-2015

2. Acceptance of Office

Elected Councillor to declare acceptance of office as Mayor

3. Apologies

To receive and approve apologies for absence

4. Presentation of Consorts Chain

Outgoing Consort to present the chain to the newly elected Mayor's Consort

5. Election of Deputy Mayor

To elect Alcester Town Council Deputy Mayor for the Year 2014-2015

6. Acceptance of Office

Elected Councillor to declare acceptance of office as Deputy Mayor

7. Presentation of Consorts Chain

Mayor's Consort to present the chain to the newly elected Deputy Mayor's Consort

8. Vote of Thanks to Retiring Mayor

A Councillor to Propose a Vote of thanks to the retiring Mayor

9. Reply by Retiring Mayor

A report from the retiring Mayor to be read

10. Presentation of Past Mayor's Badge

Mayor to present the Past Mayor's badge to the outgoing Mayor

The following items may be deferred to the following meeting at the discretion of the Mayor of Alcester

11. Presentation of Grants

Announcement by the Mayor on the presentation of Grants to local organisations

12. Minutes of Last Council Meeting 1st April 2014

To consider for approval the Minutes of the last Council Meeting held 1st April 2014

13. Declarations of Interest

Members are asked to declare personal interests in any item on the agenda. (NOTE: Members are reminded that the Code of Conduct provides that, should they have a prejudicial or predetermined interest in any matter under discussion, they should consider withdrawing from the room and not seek improperly to influence a decision about that matter.)

14 Reports from Town Council Committees

To receive written annual reports from the 2013-4 Chairs of Town Council Committees for inclusion in the Annual Report

- i. Mayor (on behalf of Presidium)*
- ii. Recreation & Open Spaces*
- iii. Community*
- iv. Planning*

15 Town Council Led Committees/Steering Groups

To consider for appointment/reappointment of members for the Principal Committees:

- i. Recreation, Environment & Open Spaces*
- ii. Community*
- iii. Planning*

16 Review of Terms of Reference

To consider for approval the Terms of Reference for each committee

17 Review of Town Council Policies for the year 2014-5

To consider for approval Town Council Policies for the coming year

18 Reports from Town Council Representatives

To receive written annual reports from the present Town Council Representatives on External Committees for inclusion in the Annual Report (Reports received in the Annual Parish Meeting will be taken as read)

- i. St Nicholas School Board of Governors*
- ii. VASA*
- iii. Alcester Town Hall Management Committee*
- iv. Greig Hall (Observer)*
- v. Alcester United Charities*
- vi. Moorfield Charity*
- vii. Newport School Foundation*
- viii. Church Street Properties*

19 Town Council Representatives

To consider for appointment/reappointment Town Council Representatives for:

- i. St Nicholas School Board of Governors*
- ii. VASA*
- iii. Alcester Town Hall Management Committee*
- iv. Greig Hall (Observer)*
- v. Alcester United Charities*
- vi. Moorfield Charity*
- vii. Newport School Foundation*
- viii. Church Street Properties*

20 Other Community Led Committees

To consider appointment/reappointment of members for:

- i. Alcester Community Trust*

21 Close

Please note the next meeting is Tuesday 13 May 2014 Alcester Town Council Meeting



C G Wright - Clerk to Alcester Town Council