



ALCESTER TOWN COUNCIL

Office of the Town Clerk

Globe House, Priory Road, Alcester
Warwickshire, B49 5DZ
Tel: 01789 766084
Email: clerk@alcester-tc.gov.uk
Web: www.alcester-tc.gov.uk

09 May 2014

To: All Town Councillors
Copies to: Local District and County Councillors, Press, Library, Notice Boards

Dear Councillor,

You are duly summoned to the next meeting of the Alcester Town Council, to be held on Tuesday 13 May 2014 at 7.00pm at Globe House (Seggs Lane entrance) Alcester.

Present

Clerk to confirm record of Council Members present to ensure a quorum is met

PUBLIC PARTICIPATION AT DISCRETION OF MAYOR

Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Town Council meeting and no later than 30 minutes after the start. Please note that the public will not be allowed to take part in the discussions between the Town Council, Ward Members and their invited guests, Warwickshire Fire and Rescue Service, but are invited to remain as observers if they wish. Members of the public may not take part in the Town Council meeting itself.

F O R U M A G E N D A

Presentations

Representatives from Warwickshire Fire and Rescue Service will give a presentation to Town Councillors on the proposed changes to the service provision.

District and County Councillors' Reports

To receive reports from Ward District and County Councillors

A G E N D A (Standing Orders Apply)

1. Apologies

Clerk to report apologies and reasons for absence

2. Minutes of Council Meetings

To consider the approval of the minutes of the Council meetings held on 1st April 2014 and 6th May 2014 (Annual Meeting).

3. Declarations of Interest

Members are asked to declare personal interests in any item on the agenda. (NOTE: Members are reminded that the Code of Conduct, which took effect from 2012, provides that, should they have a prejudicial or predetermined interest in any matter under discussion, they should consider withdrawing from the room and not seek improperly to influence a decision about that matter).

4. Mayor's Report and Presentation of Grants

To receive a report from the Mayor and presentation of the Town Grants to Local Organisations.

5. Reports from Town Council Committees

To receive written annual reports from the 2013-4 Chairs of Town Council Committees for inclusion in the Annual Report

- i. Mayor (on behalf of Presidium)*
- ii. Recreation & Open Spaces*
- iii. Community*
- iv. Planning*

6. Town Council Led Committees/Steering Groups

To consider for appointment/reappointment of members for the Principal Committees:

- i. Recreation & Open Spaces*
- ii. Community*

iii. Planning

7. Review of Terms of Reference

To review and consider for approval the Terms of Reference for each committee

8. Review of Town Council Policies for the year 2014-5

To review or consider for approval Town Council Policies for the coming year

9. Reports from Town Council Representatives

To receive written annual reports from the present Town Council Representatives on External Committees for inclusion in the Annual Report (Reports received in the Annual Parish Meeting will be taken as read)

- i. St Nicholas School Board of Governors*
- ii. VASA*
- iii. Alcester Town Hall Management Committee*
- iv. Alcester United Charities*
- v. Moorfield Charity*
- vi. Newport School Foundation*
- vii. Church Street Properties*

10. Town Council Representatives

To consider for appointment/reappointment Town Council Representatives for:

- i. St Nicholas School Board of Governors*
- ii. VASA*
- iii. Alcester Town Hall Management Committee*
- iv. Alcester United Charities*
- v. Moorfield Charity*
- vi. Newport School Foundation*
- vii. Church Street Properties*

11. Other Community Led Committees

To consider appointment of members for Alcester Community Trust

12. Fire and Rescue Service Provision Consultation

To Consider Alcester Town Council's Response

13. Presidium Report on status of Various Projects

- a. Globe House*
- b. Greig Centre*
- c. Alcester Jubilee Centre*
- d. Alcester Neighbourhood Plan*

13. Payment of Accounts

To receive a report by Clerk for approval by Council on Payment of Accounts for April 2014

To Consider for approval Alcester Town Council Internal Controls and Financial Regulations

14. Correspondence

- a. Local Government Boundary Commission- Stratford on Avon Electoral Review*
- b. Fields in Trust – 2013 Impact Report*
- c. Zurich Municipal – Policy Reminder*
- d. Warwick University – Community Newsletter*
- e. William Gillies – Local Resident request for a SkatePark*
- f. Dalcour Maclaren – Fairwater Crescent Rising Main Renewal.*
- g. Sue Bates – Alcester Victoria Band – Mid-Summer Prom Concert*

15. Notification of Future Visitors

- a. No visitors have been organised for May 2014*

16. Notification of any further business for future meetings

Request to Councillors for agenda items to be received no later than 7 days prior to the corresponding meeting

17. Dates of future meetings

Community Committee Monday 12 May at 7.00pm

Planning Committee Meeting Wednesday 14th May and Wednesday 28th May at 7.00 pm.

Recreation & Open Spaces Committee Monday 27th May at 7.00pm

Presidium Meeting Thursday 29th May

Alcester Town Council Meeting Tuesday 3rd June at 7.00pm

All the above meetings are to be held at Globe House



C G Wright-Clerk to Alcester Town Council