



Minutes of a meeting of the Alcester Town Council held on Tuesday 4th November 2014 at Alcester Jubilee Centre, Alcester.

Present

Councillors Y Hine (Mayor), C Neal-Sturgess (Deputy Mayor), C Brannigan, Y Morrison, L Cumberbatch, M Gittus, J Styles, J Kenyon, S Payne, E Payne, N Knapman, C Gough, S Adams, A Brown, and Town Clerk C Wright

PUBLIC PARTICIPATION AT DISCRETION OF MAYOR

Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Town Council meeting and no later than 30 minutes after the start. Members of the public may not take part in the Town Council meeting itself.

District and County Councillors' Reports

To receive reports from Ward District and County Councillors

Apologies - 141201

Apologies were received from M Cargill and J Bunting whose reasons for absence were agreed on a unanimous vote.

Minutes of the Council meeting held November 4th 2014 - 141202

To consider for approval the minutes of the Council meeting held on 4th November 2014.

Declarations of Interest - 141203

Members are asked to declare personal interests in any item on the agenda. (NOTE: Members are reminded that the Code of Conduct, which took effect from May 2007, provides that, should they have a prejudicial or predetermined interest in any matter under discussion, they should consider withdrawing from the room and not seek improperly to influence a decision about that matter).

Mayor's Report - 141204

To receive a report from the Mayor on recent activities

Alcester Neighbourhood Development Plan and Future Engagement Programme - 141205

To receive an update on the Neighbourhood Development Plan and the future engagement with Key Groups.

Future Delivery of Services in Alcester - 141206

To receive an update regarding Dialogue with Warwickshire County Council

Alcester Community Trust - 141207

To receive an update on Alcester Community Trust

Globe House - 141208

To receive a report regarding Globe House.

The Greig Centre - 141209

To receive an update on the Greig Centre

Alcester Traffic Islands Sponsorship - 141210

To consider the possible adoption of the A435 Traffic Island at Arrow

High Street Parades - 141211

To Consider a Town Policy for High Street Parades.

Community Right to Bid - 141212

To consider for adoption as an Asset of Community Value the Bowling Green, Alcester



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Community Committee - 141213

To receive a report from the Chair of the Community Committee and essential updates.

To consider any propositions to Council from the Community Committee:

To consider for approval the Community Committee Terms of Reference

Recreation, Environment & Open Spaces Committee (REOS) - 141214

To receive a report from the REOS Committee Chairman

To consider the following proposition to Council from the REOS Committee:

To approve the resurfacing of the footpath either using allocated funds from reserves, replacing those funds over an accepted period by using our precept, or from external funding yet to be agreed.

To consider for approval the REOS Committee Terms of Reference

Planning Committee - 141215

To receive a report from the Planning Committee Chairman

To consider any propositions to Council from the Planning Committee

To consider for approval the Planning Committee Terms of Reference

Presidium Committee - 141216

No report from Presidium

Payment of Accounts - 141217

To receive a report for approval by Council on payment of accounts for November 2014

Correspondence - 141218

No correspondence has been received, other than e-mailed correspondence which is taken as read.

Notification of Future Visitors - 141219

No Future Visitors have been organised to date.

Notification of any further business for future meetings - 141220

Request to councillors for agenda items to be received no later than 7 days prior to next meeting.

Dates of future meetings - 141221

Community Committee Tuesday 9th December 2014 at 7.00pm at Jubilee Centre

Planning Committee Monday 8th Dec 6pm and Friday 19th Dec 2014 at 7:00 pm
Globe House

Recreation Environment & Open Spaces Committee No Meeting Planned

Presidium Committee Meeting Tuesday 16th December 7pm Globe House

All the above meetings are to be held at the venues stated

Present

Councillors Y Hine (Mayor), M Cargill, E Payne, N Knapman, C Gough, S Adams, A Brown, J Bunting and Town Clerk C Wright

PUBLIC PARTICIPATION AT DISCRETION OF MAYOR

Two members of the public were present, Mrs Juned, a resident of Kinwarton, gave a report and thanked Alcester Town Council for its support of the Litter Free Alcester Group

District and County Councillors' Reports



Minutes of a meeting of the Alcester Town Council held on Tuesday 4th November 2014 at Alcester Jubilee Centre, Alcester.

The following reports were received from Ward District Councillors:

Cllr Cargill stated he had questioned the Open Spaces report at SDC Cabinet which claimed Alcester had a surplus even taking the new homes to be built into account, he had attended a Jobs Fair at the Jubilee Centre and had raised Integrated Health Care and the future expansion of the Arden Industrial site with our MP.

Cllr Adams stated she had attended a training course on new Anti-Social laws, the SDC CCTV operator had been given a commendation for helping to catch an escaped prisoner in Alcester, the new hospital facility in Stratford had been given the go-ahead and with Cllr Cumberbatch was having a meeting with the trust regarding Integrated Health and Social Care in this area. Cllr Adams also reminded Councillors about the Remembrance Day Parade.

Cllr Payne had attended an Overview and Scrutiny meeting regarding becoming Dementia Friendly, the Launch of the Measured Mile routes here in Alcester, and he was working with Orbit on long standing housing repair issues and Orbit end the Police regarding antisocial behaviour.

Apologies - 141101

Apologies were received from C Neal-Sturgess (Deputy Mayor), C Brannigan, Y Morrison, L Cumberbatch, M Gittus, J Styles, J Kenyon, S Payne whose reasons for absence were agreed on a unanimous vote.

Minutes of the Council meeting held October 7th 2014 - 141102

Councillors were asked to consider for approval the minutes of the Council meeting held on 7th November 2014, which were proposed to be accepted by Cllr Cargill, seconded by Cllr Knapman and approved by Council

Declarations of Interest - 141103

No declarations of interest were received.

Mayor's Report - 141104

The Mayor gave a report on recent activities which included judging pumpkin carving and fancy dress competitions, cutting the ribbon for the measured mile and representing the town at Civic Occasions and the High Bailiff's Service, which as very enjoyable.

Alcester Neighbourhood Development Plan and Future Engagement Programme - 141105

The Clerk gave an update on the Neighbourhood Development Plan stating the Road Show part of the Community engagement had now concluded and engagement with Key Groups was now underway, which currently included local groups looking at their own Design Statements, engaging with individual business leaders and schools. Cllr Cargill stated he had also had meetings with key individuals regarding possible funding.

Future Delivery of Services in Alcester - 141106

Cllr Cargill gave an update regarding Dialogue with Warwickshire County Council stating a meeting had been arranged in Leeds to assess the Neighbourhood Network system currently employed there which had been very successful, and may be a suitable basis for consideration here.

SDC 'Business Support Services Local Market Survey' - 141107



Minutes of a meeting of the Alcester Town Council held on Tuesday 4th November 2014 at Alcester Jubilee Centre, Alcester.

Councillors were asked to consider ATC response to SDC 'Business Support Services Local Market Survey'. Hard copies of the survey had been cascaded to councillors. The clerk gave a short presentation on how the governance of this system may work and after discussion the clerk was requested to write to the District Council with the Alcester Town Council concerns.

Alcester Community Trust - 141108

There was no update on Alcester Community Trust

Globe House - 141109

The Clerk gave a report regarding Alcester Town Council's Future Occupancy at Globe House, stating the project was now intended to go before the Warwickshire County Council in December. Council would be kept informed of any further news.

The Greig Centre - 141110

Cllr Cargill gave an update on the Greig Centre stating movement towards ownership by Stratford District Council was still progressing and that all parties other than the Greig Company Directors had agreed to the process, including the Charity Commission.

Alcester Traffic Islands Sponsorship - 141111

Councillors were asked to consider the possible adoption of the A435 Traffic Island at Arrow. The Clerk explained that following adoption of the Traffic Island at Kings Coughton by an organisation before the decision to allow adoption had been received by the Town Council, he had given the organising company an expression of interest in the second island at Arrow until it could be considered by the Town Council before any other offers were considered. A meeting is to be arranged with the organiser to be able to assess the details more fully.

Community Right to Bid - 141112

Councillors were asked to consider for adoption as an Asset of Community Value the 'Three Tuns' Alcester. A hard copy of an e-mail from Cllr S Payne, giving appropriate details on the property, was cascaded to councillors, however following discussion the matter was not agreed by councillors as it was considered to be premature and the request was rejected unanimously.

Community Committee - 141113

The Chair of the Community Committee gave a report and updates from the recent committee meeting. He also gave a progress report on ongoing work at the Jubilee Centre.

There were no propositions to Council from the Community Committee:

Recreation, Environment & Open Spaces Committee (REOS) - 141114

A report from the REOS Committee Chairman, Cllr Cumberbatch was cascaded to councillors.

There were no propositions to Council from the REOS Committee:

Planning Committee - 141115

Cllr Gough, the Planning Committee Chairman, gave a report

There were no propositions to Council from the Planning Committee

Presidium Committee - 141116



Minutes of a meeting of the Alcester Town Council held on Tuesday 4th November 2014 at Alcester Jubilee Centre, Alcester.

The Mayor reported that Presidium had reviewed the second quarter finances to the end of September and were confident everything was under control. Other matters had already been discussed at this meeting.

Councillors were then asked to consider the following propositions to Council from the Presidium Committee:

Firstly to consider 'the approval of a new Task Group 'The Alcester Town Council Innovation Centre Task Group' acting as a Sub Committee of the Planning Committee'. This was to look into possible uses for the increase to the Arden Industrial Estate to the benefit of Alcester. This was proposed to be accepted by Cllr Cargill seconded by Cllr Adams and accepted by Council

Secondly to consider for approval the signing of Principle Committee meetings' minutes during the Full Council meeting following agreement to the contents by Committee members present at the meeting either by e-mail previous to the meeting or by show of hands at the Full Council Meeting. The Clerk gave a short presentation of why it was necessary to formulate a process which suited all committees particularly the Planning Committee who had to respond within a specified time limit and that it complied with the appropriate legislation. Cllr Cargill proposed that this was accepted seconded by Cllr Adams and approved by Council

Payment of Accounts - 141117

To receive a report for approval by Council on payment of accounts for October 2014, Cllr Adams proposed they were accepted, Cllr Brown seconded the proposal which was approved by Council.

Clerk to report on future changes to Audit arrangements and levels of precept capping.

Correspondence - 141118

The Clerk reported the following correspondence had been received, e-mailed correspondence was taken as read:

Alcester Baptist Church – Invitation to the Annual Toy Service Sunday 7th December at 10:30 a.m.

Warwickshire Rural Housing Association - Annual report 2013/4

Clerks and Councils Direct – November 2014 Publication

Begbies Traynor – Re. Action for Market Towns t/a Towns Alive liquidation.

Notification of Future Visitors - 141119

No Future Visitors have been organised to date.

Notification of any further business for future meetings - 141120

Request to councillors for agenda items to be received no later than 7 days prior to next meeting.

Dates of future meetings - 141121

Community Committee **Tuesday 11th November 2014 at 7.00pm at Jubilee Centre**

Planning Committee **Monday 10th Nov 6pm and 24th Nov 2014 at 7:00 pm Globe House**

Recreation Environment & Open Spaces Committee **Tuesday 18th Nov 2014 at 7.00 pm at Globe House**



**Minutes of a meeting of the Alcester Town Council held on
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Presidium Committee Meeting **Tuesday 25th November 7pm Globe House**