



# ALCESTER TOWN COUNCIL

Office of the Town Clerk

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20 May 2015

To: All Town Councillors  
Copies to: Local District and County Councillors, Press, Library, Notice Boards

Dear Councillor,

You are duly summoned to the next meeting of the Alcester Town Council, to be held on Tuesday 26 May 2015 at 7.00pm at the Jubilee Centre, St Faiths Road, Alcester.

## Present

*Clerk to confirm record of Council Members present to ensure a quorum is met*

## **PUBLIC PARTICIPATION AT DISCRETION OF MAYOR**

Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Town Council meeting and no later than 30 minutes after the start. Please note that the public will not be allowed to take part in the discussions between the Town Council, Ward Members and their invited guests, Warwickshire Fire and Rescue Service, but are invited to remain as observers if they wish. Members of the public may not take part in the Town Council meeting itself.

## **District and County Councillors' Reports**

To receive reports from Ward District and County Councillors

## **A G E N D A (Standing Orders Apply)**

### **1. Apologies**

*Clerk to report apologies and reasons for absence*

### **2. Minutes of Council Meetings**

*To consider the approval of the minutes of the Council meetings held on 14<sup>th</sup> April 2015 and 12<sup>th</sup> May 2015 (Annual Meeting).*

### **3. Declarations of Interest**

*Members are asked to declare personal interests in any item on the agenda. (NOTE: Members are reminded that the Code of Conduct, which took effect from 2012, provides that, should they have a prejudicial or predetermined interest in any matter under discussion, they should consider withdrawing from the room and not seek improperly to influence a decision about that matter).*

### **4. Mayor's Report**

*To receive a report from the Mayor.*

### **5. Town Council Committees**

*To consider for approval the following Principal Committees for the coming year.*

- i. Alcester Shadow Health and Wellbeing Board*
- ii. Alcester Community Care Committee*
- iii. Alcester Community Facilities Committee*
- iv. Alcester Planning Committee*
- v. Alcester Communication Committee*

### **6. Town Council Led Committees/Steering Groups**

*To consider the appointment of members for the Following Principal Committees:*

- vi. Alcester Shadow Health and Wellbeing Board*
- vii. Alcester Community Care Committee*
- viii. Alcester Community Facilities Committee*
- ix. Alcester Planning Committee*
- x. Alcester Communication Committee*

## **7. Health and Wellbeing**

To consider for approval 'Alcester a Health and Wellbeing Town'.

## **8. Review of Terms of Reference**

To review and consider for approval the Terms of Reference for each committee

## **9. Town Council Representatives**

To consider for appointment/reappointment Town Council Representatives for:

- i. St Nicholas School Board of Governors
- ii. VASA
- iii. Alcester Town Hall Management Committee
- iv. Alcester United Charities
- v. Moorfield Charity
- vi. Newport School Foundation
- vii. Church Street Properties

## **10. Other Community Led Committees**

To consider appointment of members for Alcester Community Trust

## **11. Clerk to report on status of Various Projects**

- a. Globe House
- b. Greig Centre
- c. Alcester Jubilee Centre
- d. Alcester Neighbourhood Plan

## **12. Payment of Accounts**

To receive a report by the Clerk for approval by Council on Payment of Accounts for April 2015

To consider for approval Alcester Town Council Internal Audit and Financial Arrangements

## **13. Correspondence**

- a. Dalcour Maclaren – Fairwater Crescent Rising Main Renewal.
- b. Clerks and Councils Direct - Publication

## **14. Planning to be considered before next Committee Meeting**

- a) **15/00952/FUL** - Proposed: Proposed first floor external play area and small first floor extension. At: Polkadot Day Nursery , Kinwarton Road, Alcester, Warwickshire B49 6PX. For: Mr M Trevor. Comments due by: **27 May 2015**. Case Officer: Stuart Castle
- b) **15/00863/FUL** - Proposed: Conservatory rear extension to kitchen. An amendment/additional information has been received for the application as follows: Alteration to the roof. At: 6 Bleachfield Street, Alcester, Warwickshire, B49 5BA. For: Mr & Mrs Anthony Bryan. If you have any further observations you wish to make on the amendment please write to the Case Officer, Michelle Hill, by: **29 May 2015**.
- c) **15/01530/FUL** - Proposed: Redevelopment to form 27 sheltered apartments for the elderly, including communal facilities, access, car parking, and landscaping. At: 2 - 6 , Priory Road, Alcester, Warwickshire B49 5DY For: Churchill Retirement Living. Comments due by: **9 June 2015**. Case Officer: Jamie Whitehouse

## **15. Notification of any further business for future meetings**

Request to Councillors for agenda items to be received no later than 7 days prior to the corresponding meeting

## **16. Dates of future meetings**

**Alcester Full Council Meeting 2<sup>nd</sup> June 2015, 7 pm at Alcester Jubilee Centre**

**Dates of Committee Meetings to be agreed the above meeting**

**All the above meetings are to be held at Jubilee Centre unless otherwise stated**



**C G Wright**  
Clerk to Alcester Town Council