

**A COMMUNITY FACILITIES COMMITTEE MEETING OF ALCESTER  
TOWN COUNCIL WAS HELD ON TUESDAY 16 JUNE 2015 AT 7.00PM  
AT JUBILEE CENTRE, ST. FAITHS ROAD, ALCESTER**

**Present**

Councillors Morrison, Cumberbatch, Gough, Styles, Greenaway, Bunting, Foster.  
Town Clerk, Chris Wright, Lucy Read, Jan Rowlatt.

**Public Participation at Discretion of Chair**

Private individual, Marcus Emerson presented his plans and ideas for the development of the Greig Hall site to safeguard its future.

The committee thanked him and although they appreciated his thoughts said that there are obstacles to overcome before any such ideas could be put in motion.

**A G E N D A (Standing Orders apply)**

**1. Election of New Chairman**

Cllr. Gough nominated Cllr. Kenyon. Cllr. Morrison seconded. There were no further nominations and Cllr. Kenyon was appointed as Chairman.

**2. Confirmation of Terms of Reference**

The Clerk asked that all Councillors should confirm their acceptance and/or comments via email by 30<sup>th</sup> June to be included in the Full Council Meeting on the 7<sup>th</sup> July.

**3. Apologies**

Apologies were received from Cllr. Neal-Sturgess, Cllr. Payne, Cllr. Forman and Cllr. Cargill.

**4. Declarations of Interest**

There were no declarations of interest made.

**5. Minutes of Last Meeting**

There were no minutes.

**6. Play Areas Equipment/Other Recreational Facilities**

a. Strategic objectives and aims – Councillor Kenyon proposed that a sub-committee should be formed by John Bunting. Councillor Kenyon enquired how often the playgrounds were inspected. The Clerk informed the Committee that they were inspected annually by an independent company and routinely checked throughout the year by our own staff.

b. To receive updates – There are a couple of outstanding items of play equipment that need replacing namely a springer a swing and a picnic table. These items should preferably be “inclusive”. The installation of the youth shelter has stalled because of ground work issues and it was agreed that we should put pressure on the Contractors to make good their promise to do the work. Cllr Bunting would like three more seats and two more pieces of fitness equipment. Letters of thanks are to be sent to the organisations who donated money for the new benches and a dedication ceremony arranged. Cllr Bunting reported that children have made a cycle ramp at ghost wood, it was decided that The Council would not intervene in any way. Cllr Gough suggested that there should be external toilet facilities at the Jubilee Fields or possibly external access to Jubilee

Centre toilets which would require internal security work. Skate park - It is not likely that it will be installed until next year.

c. Correspondence – Re: Boundary fence at Collins Way Play Area - It was decided that installing a fence as requested was not cost effective nor would it solve the problem. The Committee agreed to visit the site to consider other solutions. The Complainant is to be sent a letter to this effect.

d. Football posts – it was agreed that goal posts were not suitable for fenced play areas and other sites should be investigated, possibly Fairwater Crescent which would ease the problems at Collins Way.

## **7. Community Buildings**

a. Strategic objectives and aims – To cost a project to upgrade the Jubilee Centre to include a new ceiling, new heating and lighting in the Depot and air conditioning in the Hertford Room.

b. Jubilee Centre and Depot. It was proposed that Eric and Yvette continue to head up the Jubilee Centre Committee to include the Hertford Room and the Depot. There is a marked difference in the success of the two units and the Committee thought that the Youth Project managers should be encouraged to be more pro-active. It was agreed that invitations should be sent to youth project managers and users of the Depot to attend the next Jubilee Centre Committee meeting to look at ways to generate income and improve on the current building usage. Cllr. Styles suggested that the committee should take on a steering role for the Depot.

c. The Greig Centre – No information available at this stage.

d. Globe House – The Clerk reported that he was attending a meeting on 17th with Warwickshire County Council and other Globe House tenants and he would report back next week.

## **8. Trees**

a. Strategic objectives and aims – To arrange a health and safety inspection of the trees in the cemetery and to monitor our trees generally. Cllr. Greenaway is to take on this responsibility.

b. Outstanding works – there are no outstanding works at present.

c. Correspondence – a reply is to be sent stating that there is nothing that can be done as the cemetery is within the conservation area.

## **9. Footpaths**

a. Strategic objectives and aims – to introduce an ongoing programme of improvement using binding gravel. Particular problem areas which include the track at the old railway line and Jubilee Fields. Cllr. Bunting thought that Cllr. Gittus might come on board and help with WCC funding through the "Safer Routes to School" scheme.

b. Correspondence – A reply is to be sent to Mr Lindsey re:-Access for mobility scooters onto Jubilee Fields footpath

## **10. Environmental Matters**

a. Strategic objectives and aims – to continue to promote our Bee Friendly Policy.

b. To receive an update – an alternative wild flower site has been established at Westbury Park with the help of a local resident who has also offered to prune the trees at the Community Orchard. Nature Reserve: See if Stratford nature

team will get involved in turning the other side of nature reserve into a wild flower area, also see if Alcester In bloom to help, plant fruit trees and blackberry bushes, Cllr Morrison suggested putting bee friendly information in newsletter

### **11. Allotments**

- a. Strategic objectives and aims – Cllr. Greenaway has agreed to work with Jan Rowlatt to keep an eye on the allotment sites and report back on any bad practice.
- b. To receive an update – A 3<sup>rd</sup> skip and a digger has had to be delivered at Bleachfield North to clear away rubbish that has been dumped on site. It was suggested that letters should be sent stating that we may have to recover the costs by increasing the rental on that particular site.

### **12. Cemetery**

- a. Strategic objectives and aims.
- b. Memorials – The memorials and the request for a memorial bench were all approved.
- c. Cemetery refurbishment – this is an on-going project to include the removal of kerb stones from around graves, the general over-decorated state of some of the graves and investigating the possible provision of another tap at the far end of the cemetery.

### **13. Litter Bins**

- a. Strategic objectives and aims – To purchase 2 new bins each year or as needed.
- b. Bin requested for Bleachfield Street – There are 2 bins on order.

### **14. Budget Update**

The Clerk said that an update will be presented to the Committee Chairman every 3 months.

### **15. Correspondence**

Open Spaces AGM information was passed to Cllr. Kenyon.

### **16. Propositions to Full Council**

It was proposed that all comments regarding the Terms of Reference are returned by 7<sup>th</sup> July to go to Full Council.

### **17. Dates of Next Meetings**

Tuesday 21<sup>st</sup> July 7pm, Jubilee Centre

**J Rowlatt - Clerk to ATC Community Facilities Committee**