



**MINUTES OF THE ALCESTER TOWN COUNCIL MEETING
HELD ON TUESDAY 1st SEPTEMBER 2015
AT THE JUBILEE CENTRE, ALCESTER.**

Present

Councillors C Neal-Sturgess (Mayor), C Brannigan (Deputy Mayor), L Cumberbatch, A Foster, G Forman, M Cargill, E Payne, K Greenaway, J Kenyon, A Brown, Y Morrison, C Gough and M Gittus.

Also the Town Clerk C Wright and Deputy Clerk K Wright

PUBLIC PARTICIPATION AT DISCRETION OF MAYOR

There were no members of the public present.

District and County Councillors' Reports

Cllr M Cargill (a District Cllr and Chairman of the SDC west area planning Committee) gave a report on the position of SDC Combined Authorities decision which Cllrs had been discussing at a special SDC meeting that day, stating that SDC had agreed to stay at the table for the meantime with a representative attending the meetings to gain information in order to make a decision on whether to join in the next 3-4 months. Other options were also being investigated.

Cllr E Payne (District Cllr representing the Alcester Town Ward) gave a report about his recent activities and the work he has done for local residents in his capacity as District Cllr, in particular to chase up the missed grass cutting areas. He also reported that in his capacity as a member of Alcester in Bloom, he had been contacted regarding a competition by the Sunday People newspaper for cultivation streets, there were four entries from across Alcester and Malt Mill Lane had won one of the prizes of £500 worth of vouchers, excellent news for Alcester to be recognised in such a way.

Cllr S Adams (District Cllr representing the Alcester & Rural Ward) could not attend the meeting, there was no report received.

Cllr M Gittus (County Cllr for the Alcester ward also a District Cllr and Chairman of SDC) who arrived later due to another engagement reiterated the points brought by Cllr Cargill, adding that the Herald newspaper article which had been released may give a misleading view on the situation. WCC will be discussing the matter later in the week. He also reported that there had been issues with the public access to the green open space on the Redrow development site which he was hoping would be resolved, but also raised important lessons to be learned in relation to the impending Allimore Lane development. Also the McCarthy and Stone retirement living development which had had issues with access should hopefully soon be resolved, adding that the developers had promised to supply a replacement bus shelter in the vicinity.

Apologies - 150901

Apologies were received from Cllrs J Styles, J Bunting and M Nash, whose reasons for absence were agreed by Council.

Minutes of Council Meetings - 150902

The Mayor asked Councillors to consider for approval the minutes of the Council meeting held on Tuesday 4th August, which were proposed to be accepted by Cllr M Gittus, seconded by Cllr K Greenaway and approved by Council.

Declarations of Interest - 150903

There were no declarations.

Mayor's Report - 150904



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The Mayor gave a report on the recent activities he and his deputy, Cllr C Brannigan had attended.

He mentioned the excellent results seen from all the Alcester schools and it was agreed he would write a letter on behalf of the Council congratulating the schools.

He also reminded Cllrs that it was his Civic service this coming Sunday, Cllrs and invited dignitaries were asked to gather at the Town Hall at 10:30am to process to the church for 11am start. There would also be refreshments served after the service back at the Town Hall.

Alcester Town Council Presidium - 150905

As not all members had seen the minutes, the signing of the minutes was deferred to the next meeting of Presidium.

Cllr C Neal-Sturgess reported that the items discussed were elsewhere on the agenda.

Alcester Community Care Committee - 150906

Cllr C Brannigan stated that as the meeting had been cancelled in August there was nothing to report.

Alcester Community Facilities Committee - 150907

Cllr J Kenyon confirmed he was satisfied his Committee members had approved the minutes. He then signed the Committee minutes from August.

Cllr J Kenyon reported that several projects had started, in particular the Youth Shelter had been installed, and was being used by young people. Quotes to update pieces of play equipment were being collected.

Cllr Kenyon then reported that a Jubilee Centre Committee had been formed and they agreed in principle to form a trust to manage the use of the building in the future. The Community Facilities Committee had yet to agree a lease with the trust.

Alcester Strategic Planning Committee - 150908

Cllr M Cargill confirmed he was satisfied his Committee members had approved the minutes. He then signed the Committee minutes from the 24th August.

Cllr M Cargill noted the Planning applications seen by the Committee, noting in particular the application from Churchill Retirement Living which had now been amended and was coming back to the ATC Planning Committee for their views on the amendments.

Cllr M Cargill made the following proposition for approval by Council following confirmation that he was satisfied his Committee members approved the document and that other member of Council had seen the document:

'To approve for adoption by Alcester Town Council a modified Alcester Town Council Market Policy'

It was noted that the Policy also included conditions for the use of the Arrow Island sponsored signs for advertising which may be applicable to other organisations not applying to hold a market.

This was seconded for approval by Council by Cllr Y Morrison and unanimously agreed by Council.

Alcester Communication Committee - 150909

Cllr Y Morrison confirmed she was satisfied her Committee members had approved the minutes. She then signed the Committee minutes from August.

Cllr Y Morrison reported that the Newsletter had been printed and was currently



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being delivered, thanking those who had helped and contributed to the current edition. Particular reference had been made to the fact Globe House would be closed but the Town Council would remain to have a presence and could be contacted.

Cllr Y Morrison made the following proposition for approval by Council following confirmation that she was satisfied her Committee members approved the document and that other member of Council had seen the document:

'To approve for adoption by Alcester Town Council the Alcester Town Council Social Media Policy'

This was seconded for approval by Council by Cllr L Cumberbatch and unanimously agreed by Council.

Alcester Health and Wellbeing Board - 150910

Cllr L Cumberbatch reported that the meeting on the 16th September at the Health Centre so far had a 90% positive response, and more would be reported to Council following that meeting.

Alcester Community Trust - 150911

Cllr L Cumberbatch reported that the Alcester 10k race which is to be held on the 11th October so far had over 400 participants, which is excellent for an inaugural race. Meetings had been organised to discuss safety etc.

Cllr L Cumberbatch will be producing a further document for Cllrs regarding funding, which will be circulated in due course.

Members only Website page - 150912

As part of Cllr Y Morrison's report from the Communication Committee the adoption of the Online/Social Media policy by Cllrs, as a guideline to follow with regards to material posted online, now meant that the members only portal on the website was ready to be used. Cllr were issued with a reminder of their passwords and instructions on how to use the site could be given by the Clerks if needed.

Town Council Representatives - 150913

No reports were received. Cllrs were asked to inform the Clerk of future dates of meetings.

Clerk to report on status of Various Projects - 150914

The Clerk gave a report on the position of 'The Globe' project stating that the timetable for vacating the building had been received from WCC which now required ATC and the other organisations to have left the building by the 18th September, however there was an agreement for ATC to leave some equipment in the building and the Board Room would be made safe initially for this facility. However this seemed to be conflicting with the information then received from SDC who claimed ATC were trespassing in the Globe and legal proceedings would follow if vacant procession was not achieved by the 4th September. Cllr M Gittus offered an explanation that this was just legal terminology and not to be taken literally.

The Clerk then reported that the Museum had taken the decision to close immediately after the Bank Holiday and would now remain closed until the building reopened in January. VASA would be leaving the building on Thursday 3rd September, taking up residence at Church House, it was unclear whether they will return to the Globe in January. CAB had requested use of the Office at the Jubilee Centre, the Clerk was still in talks with them as to which day but it



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may require someone from ATC to be in the Foyer office if it was another day by Monday. However they still had appointments booked into Globe House for Tuesday 8th September and therefore ATC would have a presence at Globe House that day, but would officially be closing the building on Friday the 4th September. After this date ATC would begin their presence at Jubilee Centre on a Monday morning and the Library on a Thursday morning, however whilst moving all necessary items out of Globe House the Clerk asked Cllrs to help cover these dates initially, at again whilst moving back to the Globe. Also if Cllrs were able to cover the additional days they would be most welcomed. A rota will be circulated to Cllrs to indicate their availability.

Cllrs questioned why the SDC services were being suspended for the duration of the refurbishment, especially as all other organisations had managed to find alternative accommodation. The Clerk reported that he had repeatedly asked the question but had had no positive response. District Cllrs present have agreed to enquire whether it is possible to move the CAT machine from Globe House and for the Housing officer to make use of the office at the Jubilee centre.

With regards to current/future furniture requirements a list will be made and items surplus to requirements will be possibly sold or

Payment of Accounts – 150915

The Clerk presented the Payment of Accounts for August this was proposed to be approved by Cllr C Brannigan and seconded by Cllr L Cumberbatch and Council agreed.

Correspondence - 150916

- a. *R D Tuplin – Noteworthies of the Town-* Cllr M Gittus to investigate highways issues
- b. *SCAN – Meeting in Alcester Town Hall* – Cllr L Cumberbatch added that they are still looking for new members
- c. *The Yardstick – Journal of the British Weights and Measures Association.*
Noted
- d. *Countryside Voice – CPRE Publication.* - Available for Cllrs to read
- e. *Lloyds Bank – Changes to our Business Savings Account.* Noted
- f. *Warwickshire County Council – Re: Globe House – Alcester Town Council (discussed in item 14)*
- g. *Stratford District Council – Part of the Premises at Globe House (discussed in item 14)*

Notification of any further business for future meetings - 150917

The Mayor reminded Councillors that agenda items must be received by the Clerk no later than 7 days prior to the corresponding meeting.

Dates of future meetings - 150918

Alcester Full Council Meeting Tuesday 6th October 2015, 7 pm at the Hertford Room, Alcester Jubilee Centre

Alcester Community Care Committee Tuesday 8th September 7pm at the Hertford Room, Alcester Jubilee Centre

Alcester Community Facilities Committee Tuesday 15th September 7pm at the Hertford Room, Alcester Jubilee Centre

Alcester Strategic Planning Committee 7th & 21st September and 5th October 7pm at Depot Youth Club, Alcester Jubilee Centre

Alcester Communication Committee Tuesday 8th September 10:30am Depot Youth



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Club, Alcester Jubilee Centre
Alcester Town Council Presidium Tuesday 29th September 7pm at the Hertford Room,
Alcester Jubilee Centre