



**A COMMUNITY FACILITIES COMMITTEE MEETING OF  
ALCESTER TOWN COUNCIL HELD ON TUESDAY 20 OCTOBER  
2015 AT 7.00PM AT THE JUBILEE CENTRE, ALCESTER**

**Present**

Cllr. Kenyon, Cllr. Gough, Cllr. Payne, Cllr. Morrison, Cllr. Neal Sturgess, Cllr. Forman, Cllr. Greenaway, Chris Wright and J. Rowlatt.

**Public Participation at Discretion of Chair**

There were no members of the public present

**A G E N D A (Standing Orders apply)**

**1. Apologies**

Apologies were received from Cllr. Bunting (on holiday), Cllr. Brannigan (attending another meeting), Cllr. Styles (working) and Cllr. Cumberbatch (unwell).

**2. Declarations of Interest**

*There were no declarations of interest made.*

**3. Minutes of Last Meeting**

The minutes of 15 September having been circulated and approved by committee members were signed at Full Council meeting on 6th October 2015.

**4. Appointment of Deputy Chairman**

Cllr. Kenyon proposed that Cllr. Payne be Deputy Chairman. The motion was seconded and agreed.

**5. Play Areas Equipment/Other Recreational Facilities**

The Town Clerk announced that Redrow had sold the required number of houses and that confirmation of how much money we will be receiving should be available in the next few days. The money is for the improvement of the recreational facilities on the Conway Estate and for the proposed skatepark. The Town Clerk recommended that Councillors should have a clear vision for what they want to achieve.

**To consider for approval work based on quotes received for the following:-**

New surfaces to all play areas – Agreed, see proposition.

Replacement of Moorfields swing – Agreed, see proposition

Moorfields inclusive play Gravity Rider – Agreed plus 1 for Jubilee Fields.

Bleachfield Street replacement Springer – It was agreed to repair and refit original springer.

Fencing at Collins Way – A quote from Alan Sutor has been approved and Cllr. Kenyon is to speak to the resident of the adjacent property.

PCN Sports – Cllr. Payne stated that no meeting has been arranged yet Cllr.

Gough asked to be included in any future discussions that may take place.

Cllr. Morrison reported that Moorfields Trust has asked if the committee would consider including adult fitness equipment at Moorfields.

**6. Community Buildings**

a. Jubilee Centre and Depot – Cllr. Morrison gave a progress report on setting up a Community Trust in relation to the Jubilee Centre and requested a meeting with the Town Clerk to clarify items relating to terms of leases and of access to administrative help from council staff. Cllr. Neal-Sturgess expressed concerns over the time being taken and the financial implications that might result and suggested that setting up a banking account could go ahead anyway.

b. The committee discussed the various quotes received for the suspended ceiling in the depot and it was generally that walls and ceilings were the best option and that they could also offer other expert information via Neil Johnson to do with availability of grants for the lighting

c. Punch Bag hanger – The committee agreed that the design plan should be shown to the Architect (Brian King).

## **7. Trees**

- a. Sap damage to vehicles in Jubilee Centre Car Park – No response has been received from the school to date therefore committee clerk to follow up original request to cut trees back.
- b. Complaint concerning height of the trees in Alcester Cemetery – A survey of the trees has been commissioned and Cllr. Payne is to reply to Nadhim Zahawi.
- c. Hawthorn tree in Moorfields – Cllr. Greenaway proposed that the tree be removed and a new tree be planted elsewhere. Agreement was unanimous and Chris Wright is to arrange the necessary planning permission and speak to Graham Taylor of Moorfields Trust.

## **8. Footpaths**

- a. Jubilee Fields - The Councillors are to inspect the work already carried out by our workforce and report if any further work is required, particularly to the gradient onto the fields by the old railway line. It was suggested that any remaining money from the Redrow 106 agreement might be used for laying tarmac to the footpath in the future.

## **9. Environmental Matters**

Westbury Park wildflower site is to be inspected with a view to carrying out a late cut.

## **10. Allotments**

It was reported that no judging of the allotments took place this year. No other business.

## **11. Cemetery**

- a. The memorials for Hall, Follows, Davies, Glasspool, Taylor, Blundell and Ashby were all approved.
- b. Cllr. Kenyon commended the installation of the new water tap at the cemetery.
- c. It was suggested that more use should be made of the notice board to inform visitors to the cemetery of the rules and regulations.

## **12. Litter Bins**

- a. The committee clerk is to check with Paul on the progress of the relocation of bins.

## **13. Budget Update**

A report will be available after the next Presidium Meeting.

## **14. Correspondence**

None received.

## **15. Propositions to Full Council**

It was proposed to carry out all urgent repairs to safety surfaces at Jubilee Fields, Moorfields and Bleachfield Street. To replace the swings and safety surface in Moorfields. To supply and fit 2 "Gravity Rider" inclusive springer units, 1 each at Moorfields and Jubilee Fields.

## **16. Date of Next Meeting**

Tuesday 17th November 7pm, Jubilee Centre

**J Rowlatt - Clerk to ATC Community Facilities Committee**