



**A COMMUNITY FACILITIES COMMITTEE MEETING OF
ALCESTER TOWN COUNCIL WAS HELD ON TUESDAY 16
FEBRUARY JUBILEE CENTRE ST. FAITH'S ROAD, ALCESTER**

Present

Cllr. Kenyon, Cllr. Payne, Cllr. Neal-Sturgess, Cllr. Forman, Cllr. Greenaway, Cllr. Cumberbatch, Cllr. Styles, Cllr. Morrison, Cllr. Gough, C.G. Wright and J. Rowlatt.

Public Participation at Discretion of Chair

There were no members of the public present.

A G E N D A (Standing Orders apply)

1. Apologies

Apologies were received from Cllr. Bunting and Cllr. Brannigan.

2. Declarations of Interest

There were no declarations of interest made.

3. Minutes of Last Meeting

The minutes of 19 January having been circulated and approved by Committee members were signed at the meeting.

4. Play Areas Equipment/Other Recreational Facilities

a. Jubilee Fields – The Committee agreed that any discussions on Cllr. Bunting's proposals regarding parking, moving equipment etc. should be deferred until his return from holiday. The Town Clerk presented Cllr. Bunting's proposals but there were differences of opinions which needed more thought. Cllr. Kenyon proposed that a purchase order should be raised to install a new multi-play unit and safety surfaces at Jubilee Fields and the existing unit be refurbished for re-siting in Collins Way and Bleachfield Street. It was established that no proposition to Full Council was needed and so the Committee agreed to go ahead. The designs for the Skate Park will be shown to members of the Youth Council at their next meeting on 29th February when hopefully their decision can be put forward at the next Community Facilities meeting on 15 March.

b. Moorfields - The installation of the new safety surfaces and equipment has been completed. Cllr. Kenyon said that there was still an option to install some fitness units at a later date.

c. Bleachfields and Collins Way will be upgraded after the refurbishment of the unit from Jubilee Fields.

5. Community Buildings

a. Jubilee Centre – Cllr. Morrison reported that the Jubilee Committee would be ready to make a proposition to become a Trust at the next Community Facilities meeting.

b. Depot – The new Ceiling is being installed next week.

6. Trees

The Committee agreed that a notice of tree works should be completed in relation to the hawthorn in Moorfield at the rear of 17 Ropewalk. The Town Clerk reported that in the new financial year he intended to engage a tree safety specialist to carry out an inspection of all the trees in the cemetery.

7. Footpaths

Cllr. Cumberbatch said that the Committee should keep up the pressure on Warwickshire County Council to carry out the work to the Riverside Walk.

8. Environmental Matters

It was suggested that a small working party should review the wildflower site at Westbury Park and Cllr. Morrison requested that the original wildflower site at the Weir Field be included. If the sites are still viable, a programme of work needs to be put in place in the autumn to clear the sites without the use of chemicals.

9. Allotments

a. Most of the monies are in, there is no one on the waiting list but we do have a few vacant plots. It was suggested that plot holders should be encouraged to look after the vacant plots until they are let so that they do not go wild.

b. The application for a shed on Plot 057 was agreed subject to it being within the permitted size.

10. Cemetery

a. Cllr. Neal-Sturgess proposed and Cllr. Cumberbatch seconded a proposition that we should review the whole of the operation of the cemetery to include rules and costs.

b. The Memorial requests for Wade, Burrows and Russell were approved.

c. The problem at the bottom end of the Cemetery is due to the ground being water-logged.

11. Litter Bins

Cllr. Morrison reported a litter bin without a lid.

12. Budget Update

13. Correspondence

Mrs. Walker is to be sent a full response to her letter of appeal regarding kerb sets in the Cemetery.

Mrs. Pangilinan is to be sent a full response regarding her shed on the allotments.

14. Propositions to Full Council

There were no propositions made to Full Council.

15. Date of Next Meeting

15th March 2016

J Rowlatt - Clerk to ATC Community Facilities Committee