



**A COMMUNITY FACILITIES COMMITTEE MEETING OF
ALCESTER TOWN COUNCIL WAS HELD ON TUESDAY 19
SEPTEMBER 2017 AT 7.00PM AT GLOBE HOUSE, SEGGS LANE
ENTRANCE**

Present

Cllr. Morrison, Cllr. Kenyon, Cllr. Greenaway, Cllr. Gough, Cllr. Payne, Cllr. Styles and J. Rowlatt.

Public Participation at Discretion of Chair

There were no members of the public present.

A G E N D A (Standing Orders apply)

1. Apologies

Apologies were received from Cllr. Foster, Cllr. Bunting, Cllr. G. Forman and Cllr. T. Forman.

2. Declarations of Interest

Members are reminded that the Code of Conduct, which took effect from May 2007 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent).

3. Minutes of Last Meeting

The minutes of 15 August having been circulated and approved by Committee members were signed at Full Council on 5th September 2017.

4. Matters Arising from the last Meeting not on the Agenda

a. Court Leet Millenium Tree Plaque – After a meeting with Cllr. G. Forman, Rory Duff has agreed to having a wedge shaped plaque with the ground built up around it.

5. Play Areas Equipment/Other Recreational Facilities

- a. The tarmac by the shelter and from the car park to the Jubilee Fields has been done. The top soil and the seeding by the skatepark is due to be done on Wednesday 20th. The barrier is due to be installed on Thursday 21st.
- b. The restoration cleaning of the M.U.G.A has been carried out. It was inspected after a heavy rainfall and is draining properly. It was suggested that an annual cleaning of the M.U.G.A should be factored into the budget next year. Cllr. Gough suggested that we should buy a power wash machine and our own workforce could carry out the work. The cost of this equipment is to be looked into.
- c. The horse springer has been reinstated at Bleachfields play area.
- d. The graffiti project at the Depot was a success and the participants took their artwork boards home with them afterwards. Cllr. Morrison suggested that this project could be repeated next year. The committee thought that this was a good idea.

6. Community Buildings

The Jubilee Committee, having held its first meeting since June, Cllr. Morrison reported the following:-

a. Room Bookings:- there has been an increase in the number of room bookings particularly by the Alcester Café.

It has been agreed that Alcester Heritage Network can have the hire of the Jubilee Centre main office one day a week. They must book the room and will be invoiced in the usual manner. Although the equipment has been donated, they must use their own I.T. support and the equipment must be packed away after every session to allow the room to be used by others.

The JCG are still in discussion with Creative Support to hire the small office 24/7 and they are planning to hold a recruitment day in October at the Jubilee Centre. The Junior Drama Club will be meeting at the Depot every Monday evening.

b. Cllr. Gough gave an update on the progress of his organisation of a Christmas Day Lunch for persons who would otherwise be on their own. The committee

congratulated him on his efforts which are recorded with the community care committee.

c. The cost having been previously agreed, Cllr. Morrison reported that Church Street Properties have offered to pay for the new CCTV.

d. The baby changing units have been fitted. One in the Hertford Rooms disabled toilet and one in the ladies toilets in the Depot.

e. Cllr. Morrison said that she was introducing an additional hire form for crockery and cutlery after a recent stocktake revealed several items of crockery had not been returned.

f. The return of the Cinema Club was a success with an audience of 67.

7. Trees

a. The cost for cutting the low branches of the cemetery trees to a height of 12 feet above the ground will be included in next year's budget.

Cllr. Gough suggested that it would be a good idea to get our workforce trained and equipped with the tools to do this work.

c. Additional quotes to remove 3 ash trees which are damaging the wall at Black Bridge are to be obtained.

8. Footpaths

a. The committee agreed to ask Paul to check out the footpaths used for the fitness walk.

9. Allotments

a. The winners of the Best Allotment competition will be announced at the Town Council's Awards Evening in January.

10. Cemetery

a. Cllr. Morrison is looking at local sources for commemorative benches for the "Past Mayors". It has been agreed with the Town Clerk that the installation of the benches could be carried out by our workforce.

b. The memorial request for Malin was approved.

11. Litter Bins

Cllr. Morrison reported that Cllr. Forman would be marking the location of bins on the map when she returns from her holiday.

Cllr. Payne reported that the bin from Stratford Road has been relocated to the old bridge at Oversley Green.

12. Budget Update

There was no budget update.

13. Correspondence

There was no correspondence.

14. Propositions to Full Council

There were no propositions to Full Council.

15. Date of Next Meeting

Tuesday 17th October 2017

J Rowlatt - Clerk to ATC Community Facilities Committee