

Alcester Town Council
Annual Report from Presidium 2017-18

Membership consisted of:

Cllr Yvette Morrison (Chair), Mayor,
Cllr Andrew Foster, Deputy Mayor,
Cllr Clive Neal-Sturgess, Chair of Planning Committee,
Cllr Kathryn Cargill, Chair of Community Care Committee,
Cllr Gill Forman, Chair of Community Facilities Committee
Cllr Chris Brannigan, Immediate Past Mayor and Chair of Health and Well Being Board

Clerk:

Vanessa Lowe, Town Clerk.

Meetings and purpose:

The Presidium met on the last Tuesday of each month, a week before Full Council to receive reports, discuss issues arising from them and to confirm the Agenda for Full Council.

Presidium acts as a Finance Committee with the Town Clerk reporting and discussing details of finance. A report is subsequently made to Full Council.

The Mayor, the Deputy Mayor and Immediate Past Mayor acted as a Staffing Committee reporting to Presidium and subsequently to Full Council. The Staffing Committee established a process to enable the appointment of the Assistant Town Clerk and a second Health & Wellbeing Co-ordinator (job share). Advice was sought, interviews took place an appointment was made.

The main propositions to Full Council were:

- To adopt the terms of reference for the Neighbourhood Plan Steering Committee as agreed at the Planning Committee
- To agree a 2% increase in the precept – from £265,976 to £271,296
- To adopt the new Code of Conduct supplied by SDC and subsidiary documents
- To agree to fund the production of the 2018 Events Guide for Alcester (up to a maximum of £350 plus VAT)
- To adopt the Housing Needs Survey Report prepared by Warwickshire Rural Community Council for Alcester Town Council dated September 2017
- To approve a contribution of up to a maximum of £1000 towards the cost of preparation of a business plan by ATC/WCC/Alcester Heritage Trust to explore funding opportunities to roof the courtyard of Globe House.

A Note on Process:

The smaller numbers of people on Presidium allows a forum for informal discussion. This has appeared to work quite well and allows for direct communication and integration between the various Committees.

Cllr Yvette Morrison

April 2018