



Our Alcester

Working together

AN ALCESTER NEIGHBOURHOOD PLAN STEERING GROUP MEETING WAS HELD ON WEDNESDAY 14 MARCH 2018 AT 2PM AT GLOBE HOUSE, PRIORY ROAD, ALCESTER

Present

Mrs W Mills (Chair), Mr N Pearce, Avon Planning Services Ltd, Cllr A Brown, Cllr J Bunting, Mr A Mann, Mr D Rose, Mr J Mattocks, Mr R Jackson, Mrs S Bassett, Mr S Blackman, Ms E Randle, Mr I Greig, Mr N Irons, and Mr M Gough

In attendance

Ms Sarah Duran, Assistant Town Clerk

PUBLIC PARTICIPATION AT DISCRETION OF CHAIR

None

1. Apologies

Cllr Y Morrison, Prof Cllr C Neal- Sturgess, Prof Cllr C Brannigan, District Cllr M Cargill, Mrs V Lowe, Mr B King, Mrs S Juned, Mr T Keeling and Mrs N Knapman

2. Declarations of Interest

Mr I Greig declared an interest as his employment is within the Heritage sector.

3. Minutes of last meeting- Approved.

4. Matters arising- Kinwarton Parish Council Neighbourhood Development Plan. District Cllr M Cargill attended a recent Kinwarton Parish Council (KPC) meeting. The KPC will consider the outcome of their upcoming meeting with SDC about their Plan and then contact this Steering Group. However, this will not currently affect the Alcester NDP.

5. Main business:

The Chair welcomed Mr N Pearce and also Mr I Greig, Mr M Gough (Minerva Mill) and Mr N Irons (Minerva Mill) who are new recruits to the Steering Group.

PowerPoint presentation by the Chair- Developing Alcester's Neighbourhood Plan

- Our Purpose
- Our Task
- Documentation- Since the last Steering Group meeting two further consultation documents will need to be considered- -the SDC Supplementary Planning Document (SPD) which we need to consider in conjunction with the Core Strategy (Cllr Mark Cargill has provided a precis highlighting relevant paragraphs in the SPD), and proposed changes to the National Planning Policy Framework (NPPF) which we need to consider in later stages of our Alcester NDP development.
- Working Group Leaders
 - **Economy-** Group leader: Mrs S Bassett. Mr M Gough and Mr N Irons to be added to group. Mr R Jackson to be involved in farm diversification aspects.

Community Facilities- Group leader: Ms E Randle. Allotment map to be obtained from Facilities Clerk. To contact Alcester Library to book meeting rooms.

Housing & Built Environment- Acting Group leader: Mr A Mann. Ideas for consideration- parking allocation, extra care housing provision, electric car charging points. Find designated reserved housing land. In relation to Extra Care Housing, District Cllr M Cargill recommended (by email) a meeting with WCC.

Transport & Infrastructure- Group leader: Cllr J Bunting. Cllr A Brown to be added to group. There is a gap in our plan regarding telecoms. An invitation has been accepted from the Salford Priors NDP group to look at cycle ways between local parishes. Mrs S Juned, Mr D Rose and Mr J Mattocks will be attending.

Natural Environment- Group leader: Mr S Blackman. Cllr Y Morrison to be added to group. Mrs N Knapman suggested (by email) that as Alcester is a Bee Friendly Town that this might be included in a policy. District Cllr M Cargill also recommended (by email) a meeting with the Environment Agency.

Working Groups to meet regularly, send the Chair email updates and she would be happy to attend group meetings occasionally, as would Mr N Pearce, to offer guidance and support. Assistant Town Clerk to be copied into correspondence. Collate and provide policies & justification by 30 April 2018.

If anyone would like to respond to the SDC SPD consultation, please could this be done by 14 April 2018 ahead of the 20 April deadline.

- Policy wording and justification- Neil Pearce, Consultant, Avon Planning Services Ltd (see PowerPoint presentation)
The Alcester NDP cannot conflict with the NPPF or SDC Core Strategy.
- Q & A session- Included discussions on: Cross overs between groups, clarification as to what required from groups by 30 April, templates for policies, inviting the Chief Executive and Resident Land Agent for Ragley Estate, Alan Granger to have input as Ragley Estate are major land owners in Alcester, agreement to contact other organisations, consideration of education and Further Education requirements, affordable housing, Safer Routes to Schools, recommended that a business survey should be carried out, also Housing Needs Survey and necessity to update this by independent supplier (Post script- Warwickshire Rural Community Council carried out an independent Housing Needs Survey in 2017 as instructed by Alcester Town Council).

6. Date and time of next meeting

Wednesday 23 May 2018 pm TBC