



Our Alcester

Working together

ALCESTER NEIGHBOURHOOD PLAN STEERING GROUP MEETING WAS HELD ON TUESDAY 20 FEBRUARY 2018 AT 12PM AT GLOBE HOUSE, PRIORY ROAD, ALCESTER

Present

Mr N Pearce & Ms J Sherwood, Avon Planning Services Ltd, Cllr Mrs Y Morrison (Mayor), Professor Cllr Mr C Neal-Sturgess, Professor Cllr Mr C Brannigan, Cllr Mr K Cargill, Cllr Mr K Greenaway, Mrs V Lowe (Town Clerk), Mr A Mann, Mr B King, Mr D Rose, Mrs S Bassett, Mrs S Juned, Mrs W Mills, Mrs Y Hine and Ms E Randle

In attendance

Ms Sarah Duran, Assistant Town Clerk

Welcome- The Mayor of Alcester, Cllr Mrs Y Morrison welcomed everyone to the meeting and introductions were made. The Mayor took the Chair until Item 4 completed.

PUBLIC PARTICIPATION AT DISCRETION OF CHAIR

None

A G E N D A (Subject to Terms of Reference)

1. Apologies

Cllr Mr J Bunting, Cllr Mrs A Brown, Mr J Mattocks, Mr R Jackson, Mr S Blackman and Mr T Keeling

2. Declarations of Interest

None

3. Membership of Steering Group

Agreed all present and those who sent apologies having registered an interest would be members:

Cllr Mrs Y Morrison (Mayor), Professor Cllr Mr C Neal-Sturgess, Professor Cllr Mr C Brannigan, Cllr Mr M Cargill, Cllr Mr J Bunting, Cllr Mrs A Brown, Cllr Mr K Greenaway, Mrs V Lowe (Town Clerk), Mr A Mann, Mr B King, Mr D Rose, Mrs S Bassett, Mrs S Juned, Mrs W Mills, Mrs Y Hine, Ms E Randle, Mr J Mattocks, Mr R Jackson, Mr S Blackman and Mr T Keeling

4. Election of Officers

Chair

Mrs W Mills- Proposed by Cllr Mr M Cargill and seconded by Cllr Mrs Y Morrison.

Mr R Jackson- Proposed by Prof Cllr Mr C Brannigan and seconded by Prof Cllr Mr C Neal-Sturgess.

Mrs W Mills duly elected following a show of hands 8:4.

Vice-Chair

Prof Cllr Mr C Neal-Sturgess- Proposed by Prof Cllr Mr C Brannigan and seconded by Cllr Mr M Cargill.

Prof Cllr Mr C Neal-Sturgess was duly elected.

Mrs W Mills took the Chair.

5. Terms of Reference

Signed and dated by the Chair and Vice-Chair.

6. Presentation by Planning Consultant, Mr N Pearce, Avon Planning Services Ltd.

Useful and informative presentation. Clerk to circulate by email. Mr Pearce to supply project plan and examples of other NDPs for equivalent sized communities. Aiming for consultation this year. Further grant funding may be available. With an NDP in place, ATC can expect 25% from any CIL payment.

7. Next steps

Town Clerk circulated hard copies of the current draft NDP and a Task sheet for discussion. The draft is text only- maps and photos will be added later.

Agreed Cllr Mr M Cargill would speak to Kinwarton Parish Council as they are also preparing an NDP and are an adjoining parish.

Members agreed to accept documentation by email. A skills audit was suggested.

Town Clerk to meet with Chair, Mrs W Mills and Vice-Chair, Prof Cllr Mr C Neal-Sturgess Monday 26 February.

8. Date and time of next meeting

TBC