

**Alcester Town Council**  
**Annual Report from Presidium 2018-19**

**Membership consisted of:**

Cllr Andrew Foster (Chair), Mayor,  
Cllr Gill Forman, Deputy Mayor and Chair of Community Facilities Committee  
Cllr Clive Neal-Sturgess, Chair of Planning Committee,  
Cllr Kathryn Cargill, Chair of Community Care Committee,  
Cllr Yvette Morrison, Immediate Past Mayor  
Cllr Chris Brannigan, Chair of Health and Well Being Board

**Clerk:**

Vanessa Lowe, Town Clerk.

**Meetings and purpose:**

The Presidium met on the last Tuesday of each month, a week before Full Council to receive reports, discuss issues arising from them and to confirm the Agenda for Full Council.

Presidium acts as a Finance Committee with the Town Clerk reporting and discussing details of finance. A report is subsequently made to Full Council. The Town Council received an unqualified report from its external Auditors with no matters reported which required attention.

The Mayor, the Deputy Mayor and Immediate Past Mayor acted as a Staffing Committee reporting to Presidium and subsequently to Full Council.

The main propositions to Full Council during the year were:

- To adopt a new Advertising Policy
- To adopt revised Standing Orders and Mayoral Protocol
- To adopt an Equality and Diversity Policy
- To adopt a Training and Development Policy
- To agree a Strategic Aims and Action Plan for 2018-19
- To adopt Discipline and Grievance Policies
- To agree a Revenue Feasibility Study prepared by the Greig Working Group
- the terms of reference for the Neighbourhood Plan Steering Committee as agreed at the Planning Committee
- To agree a 2% increase in the budget – from £271,296 to £276,722
- To adopt a Community Engagement Strategy

**Cllr Andrew Foster**  
**April 2019**