

Alcester Town Council Community Care Committee

Terms of Reference

Name	Community Care Committee		
Chairperson	To be elected annually	Facilitator	Community Care Clerk
Membership	Elected annually by Full Council membership		
Frequency	Monthly but no less than one meeting each quarter	Duration	Approx. 1 hour
Purpose	<ul style="list-style-type: none"> ○ To engage with the Community on matters relating to Community Care ○ To engage with the Community, through the Health and Wellbeing Board, in identifying issues and then driving related projects. ○ To report to Full Council on all related matters 		
Objectives	<ul style="list-style-type: none"> ○ To consider policies to support improvements in the health, wellbeing and safety of the community. ○ To represent and support community issues on behalf of the community with our partners. ○ To work in accordance with the Alcester Health and Wellbeing Strategy 2018 ○ To liaise with educational establishments and youth organisations in the interest of the young people of the town ○ To prepare an annual budget request to Full Council ○ To consider and allocate the budget for community grants ○ To liaise with Town businesses in the interest of Business and Tourism 		
Related Meetings	<ul style="list-style-type: none"> ○ Full Alcester Town Council Meeting ○ Alcester Health and Wellbeing Board ○ Council and Public Forums ○ Other Town Council Committees 		
Inputs	<ul style="list-style-type: none"> ○ Public participation ○ Minutes of last meeting ○ Reports from committee members ○ Feedback from working groups 		
Outputs	<ul style="list-style-type: none"> ○ Minutes of the meeting ○ Items for consideration at Full Town Council meeting ○ Periodic review of the work of the Committee 		
Updated By	JT	Version	3
Date Reviewed and Agreed	11/06/2019	Confirmed By	Cllr Kathryn Cargill (Chair of Community Care Committee)