



ALCESTER TOWN COUNCIL

**A COMMUNITY FACILITIES COMMITTEE MEETING WAS
HELD ON 17 SEPTEMBER AT 7.00 P.M
GLOBE HOUSE, PRIORY ROAD, ALCESTER
(Access via Seggs Lane entrance)**

Present

Cllr. T. Forman, Cllr. G. Forman, Cllr. K. Cargill, Cllr. A. Foster, Cllr. K. Greenaway, Cllr. E. Wilson, Cllr. M. Bowe, and Cllr. L. Pusey. J. Rowlatt was in attendance.

Public Participation at Discretion of Chair

There were no members of the public present

A G E N D A (Standing Orders apply)

1. Apologies

There were no apologies received.

2. Declarations of Interest

There were no Declarations of Interest.

3. Minutes of Last Meeting

The minutes of the meeting held on 20 August were signed at Full Council on 3 September.

4. Play Areas Equipment/Other Recreational Facilities

4.1. On 29th August a group of students from a consultancy firm on Minerva Mill, carried out a bat survey at the cemetery and Abbey Fields. The visit was a success and the students expressed various ideas for the site including the planting of fruit trees, a wildflower meadow and the installation of bat boxes. Cllr. G. Forman asked if they would be willing to advise us how to go about this. The Chairman said that he recalled something about a five year plan on this subject being discussed at Full Council and he would take a look at the minutes.

4.2. The repairs highlighted in a recent operational inspection which were due to be carried out last week have been delayed until the first week in October. ROSPA are due to carry out their annual inspection sometime this month.

4.3. Moorfields - The Contractors have done a good job installing the new safety surface.

4.4. Having received a report about a resident falling in Moorfields, Paul has filled in a depression in the ground that was left following the removal of a tree on site.

5. Community Buildings

5.1. Depot Kitchen – Presidium have made a site visit and the Town Clerk is now seeking quotes for the revised kitchen layout.

6. Trees

6.1. Cllr. T. Forman reported to the committee that work on our Tree Survey was under way.

7. Footpaths

7.1. Weir Field Steps – Nothing further to report since this work has been issued to volunteers.

7.2. Cllr. T. Forman is to ask Cllr. M. Cargill if he could speak to Richard Barnard about the dangerous footpath by the Greig.

8. Allotments

8.1. The Town Clerk recently attended the Environment Agency's drop-in session re upgrading the towns flood defences in order to gauge the impact the works might have on the School Road allotment site. The Committee agreed that all the plot holders should receive a personal letter when we have the information from the Environment Agency

and Cllr. T. Forman is going to speak to the Town Clerk about the content of this letter.

9. Cemetery

9.1. The Committee agreed the Cemetery Working Party Terms of Reference.

9.2. The Cemetery Working Group had their first meeting and decided on a two-pronged approach to tackling our problem concerning lack of future burial space.

First there are a few unused burial plots in the cemetery that were sold over 75 years ago which the Council are able to reclaim. These together with the few existing vacant plots should last for a while. Second the Town Clerk with the Working Group will be looking for land for a new cemetery site. Cllr. T. Forman reported that The Town Clerk would be having a meeting with a company, Cemetery Development Services, on 27th September.

The Committee commented that there was no land available in Alcester and no provision for land for future burial space in our Local Plan.

9.3. The Memorial Request for Schofield was approved subject to confirmation of consent by the owner of the Exclusive Right of Burial.

10. Litter Bins

10.1. Two new bins have been ordered for the Jubilee Fields and the Town Clerk has agreed to replace bins as needed

11. Cross Parish Cycle Way

11.1. There was no meeting this month due to holidays. It was reported that Joe Harvey has asked whether the Town Council would commit to giving any money towards a feasibility study. Cllr. T. Forman proposed that £500 should be offered. Cllr. E. Wilson seconded the proposal and the Committee agreed.

12. Correspondence

No Business

13. Propositions to Full Council

There were no propositions made to Full Council.

14. Date of Next Meeting

Tuesday 15 October

J. Rowlatt
Clerk to Facilities Committee

Alcester Town Council offices are located on the first floor at Globe House and are accessible by lift. If you would need assistance in the event of an emergency, please speak to the presiding Clerk on arrival.