



# ALCESTER TOWN COUNCIL

Office of the Town Clerk

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30<sup>th</sup> January 2019

To: All Town Councillors  
Copies to: Local District and County Councillors, Press, Library, Notice Boards

Dear Councillor,

You are duly summoned to the next meeting of the Alcester Town Council, to be held on **Tuesday 4<sup>th</sup> February 2020 at 7.00pm at Globe House, Alcester.**

## Present

*Clerk to confirm record of Council Members present to ensure a quorum is met*

## PUBLIC PARTICIPATION AT DISCRETION OF MAYOR

*Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor, before the start of the Town Council meeting and no later than 30 minutes after the start. Members of the public may not take part in the Town Council meeting itself.*

## District and County Councillors' Reports

*To receive reports from District and County Councillors*

## A G E N D A (Standing Orders Apply)

### 1. Apologies

*To receive and approve apologies for absence.*

### 2. Minutes of Council Meetings

*To consider the approval of the minutes of the Full Council meetings held during January 2020.*

### 3. Declarations of Interest

*To receive any Declarations of Interest.*

*(Note: Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter)*

### 4. Mayor's Report

*To receive a report from the Mayor.*

### 5. Presidium

*To receive a summary report from the Chairman of Presidium.*

*To confirm the Chairman has been satisfied their Committee members approve the minutes.*

*The Chairman to sign the Committee minutes from the preceding month.*

*The Chairman to answer any questions from Councillors on issues arising from the minutes.*

*There is the following propositions from Presidium:*

5.1 "To adopt the updated Discipline and Grievance Policies dated January 2020"

5.2 "To adopt the Proper Use of Email Policy dated January 2020"

### 6. Finance

*The Town Clerk, as RFO, to present the management accounts for the third quarter 19-20.*

## **7. Community Care Committee**

*To receive a summary report from the Chairman of the Community Care Committee.  
To confirm the Chairman has been satisfied their Committee members approve the minutes.  
The Chairman to sign the Committee minutes from the preceding month.  
The Chairman to answer questions on issues arising from the minutes.  
There are no propositions from the Community Care Committee.*

## **8. Community Facilities Committee**

*To receive a summary report from the Chairman of the Community Facilities Committee.  
To confirm the Chairman has been satisfied their Committee members approve the minutes.  
The Chairman to sign the Committee minutes from the preceding month.  
The Chairman to answer questions on issues arising from the minutes.  
There are no propositions from the Community Facilities Committee.*

## **9. Planning Committee**

*To receive a summary report from the Chairman of the Planning Committee.  
To confirm the Chairman has been satisfied their Committee members approve the minutes.  
The Chairman to sign the Committee minutes from the preceding month.  
The Chairman to answer questions on issues arising from the minutes.  
There are no propositions from the Planning Committee.*

## **10. Neighbourhood Development Plan**

*To receive an update from the Vice Chair of the Neighbourhood Development Plan Steering Group*

## **11. Greig Working Group**

*To receive an update from the Chair of the Working Group*

## **12. Town Council Representatives**

*To receive reports from Town Council Representatives*

## **13. Payment of Accounts**

*To receive a report for approval by Council on Payment of Accounts for January 2020.*

## **14. Correspondence** (e-mail correspondence taken as read)

## **15. Dates of future meetings**

*Planning Committee Monday 17<sup>th</sup> February 2020 at 7pm  
Community Care Committee Tuesday 11<sup>th</sup> February 2020 7pm  
Community Facilities Committee Tuesday 18<sup>th</sup> February 2020 at 7pm  
Presidium Tuesday 25<sup>th</sup> February 2020 at 7pm  
Full Council Tuesday 3<sup>rd</sup> March 2020 at 7pm*

*All meetings at Globe House*

*Vanessa C Lowe*

**Vanessa Lowe  
Clerk to Alcester Town Council**

### Exclusion of the public from meetings for confidential items of business

*To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted "that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated"*