



**A MEETING OF ALCESTER TOWN COUNCIL PRESIDIUM IS TO BE HELD
AT 7.00pm ON TUESDAY 28th JANUARY 2020 IN THE COUNCIL
BOARD ROOM, GLOBE HOUSE, PRIORY ROAD, ALCESTER**

Present

The Clerk to record attendance

PUBLIC PARTICIPATION

Public participation is allowed at the discretion of the Mayor on items on the agenda but is limited to three minutes per person.

A G E N D A (Standing Orders apply)

1. Apologies

Clerk to report on any apologies received

2. Declarations of Interest

To receive any Declarations of Interest on items on the agenda

Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter.

3. Minutes of Previous Meetings

To sign the minutes of the previous meeting

4. Matters arising (not otherwise dealt with on the Agenda)

To consider matters arising from the previous Minutes

5. Staffing Issues

To receive a report from the Town Clerk on staffing issues

6. Finance Issues

To approve the monthly management reports

To receive a report from the Town Clerk on other finance issues

7. Discipline and Grievance Policies

To approve the updated Discipline and Grievance policies drafted in accordance with WALC guidance

8. Council email addresses

To receive a report from the Town Clerk on the progress towards setting up councillor email addresses

To consider and approve a draft Proper Use of Email policy

9. Eric Payne Community Centre

To receive an update from the Town Clerk on the Eric Payne Community Centre.

10. Planning Committee

To receive a summarised report from the Chair of the Planning Committee.

To approve propositions from the Planning Committee to Full Council.

11. Community Care Committee

To receive a summarised report from the Chair of the Community Care Committee.

To approve propositions from the Community Care Committee to Full Council.

12. Community Facilities Committee

To receive a summarised report from the Chair of the Community Facilities Committee.

To approve propositions from the Community Facilities Committee to Full Council.

13. Propositions to Full Council

To consider any other propositions to Full Council from Presidium for inclusion in the forthcoming Full Council meeting

Vanessa C Lowe

**Vanessa Lowe
Clerk to Alcester Town Council**