



ALCESTER TOWN COUNCIL

Office of the Town Clerk

Globe House, Priory Road, Alcester
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26th February 2020

To: All Town Councillors
Copies to: Local District and County Councillors, Press, Library, Notice Boards

Dear Councillor,

You are duly summoned to the next meeting of the Alcester Town Council, to be held on **Tuesday 3rd March 2020 at 7.00pm at Globe House, Alcester.**

Present

Clerk to confirm record of Council Members present to ensure a quorum is met

PUBLIC PARTICIPATION AT DISCRETION OF MAYOR

Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor, before the start of the Town Council meeting and no later than 30 minutes after the start. Members of the public may not take part in the Town Council meeting itself.

District and County Councillors' Reports

To receive reports from District and County Councillors

A G E N D A (Standing Orders Apply)

1. Apologies

To receive and approve apologies for absence.

2. Minutes of Council Meetings

To consider the approval of the minutes of the Full Council meetings held during February 2020.

3. Declarations of Interest

To receive any Declarations of Interest.

(Note: Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter)

4. Mayor's Report

To receive a report from the Mayor.

5. Presidium

To receive a summary report from the Chairman of Presidium.

To confirm the Chairman has been satisfied their Committee members approve the minutes.

The Chairman to sign the Committee minutes from the preceding month.

The Chairman to answer any questions from Councillors on issues arising from the minutes.

There is the following proposition from Presidium:

"To consider for approval the Annual Risk Assessment of the Council"

6. VE Day

The Town Clerk to report on plans for the VE Day commemoration on 8th May 2020.

7. Community Care Committee

To receive a summary report from the Chairman of the Community Care Committee.

To confirm the Chairman has been satisfied their Committee members approve the minutes.

The Chairman to sign the Committee minutes from the preceding month.

The Chairman to answer questions on issues arising from the minutes.

There are no propositions from the Community Care Committee.

8. Community Facilities Committee

To receive a summary report from the Chairman of the Community Facilities Committee.

To confirm the Chairman has been satisfied their Committee members approve the minutes.

The Chairman to sign the Committee minutes from the preceding month.

The Chairman to answer questions on issues arising from the minutes.

There are no propositions from the Community Facilities Committee.

9. Planning Committee

To receive a summary report from the Chairman of the Planning Committee.

To confirm the Chairman has been satisfied their Committee members approve the minutes.

The Chairman to sign the Committee minutes from the preceding month.

The Chairman to answer questions on issues arising from the minutes.

There are no propositions from the Planning Committee.

10. Neighbourhood Development Plan

To receive an update from the Vice Chair of the Neighbourhood Development Plan Steering Group

11. Greig Working Group

To receive an update from the Chair of the Working Group

12. Town Council Representatives

To receive reports from Town Council Representatives

13. Payment of Accounts

To receive a report for approval by Council on Payment of Accounts for February 2020.

14. Correspondence (e-mail correspondence taken as read)

15. Dates of future meetings

Planning Committee Monday 9th and 30th March 2020 at 7pm

Community Care Committee Tuesday 10th March 2020 7pm

Community Facilities Committee Tuesday 17th March 2020 at 7pm

Presidium Tuesday 31st March at 7pm

Annual Parish Meeting 7th April 2020 at 7pm

Full Council Tuesday 14th April 2020 at 7pm

All meetings at Globe House except the Annual Parish Meeting which is at the Alcester War Memorial Town Hall

Vanessa C Lowe

**Vanessa Lowe
Clerk to Alcester Town Council**

Exclusion of the public from meetings for confidential items of business

To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted "that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated"