



ALCESTER TOWN COUNCIL

Office of the Town Clerk

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29th April 2020

To: All Town Councillors
Copies to: Local District and County Councillors, Press, Library, Notice Boards

Dear Councillor,

You are duly summoned to the next meeting of the Alcester Town Council, to be held via video conference on **Tuesday 5th May 2020 at 7.00pm.**

For the health and well-being of our community as a result of the Covid-19 crisis and following the instruction of the Prime Minister's address on 23rd March 2020, all Town Council meetings will be held remotely until further notice.

Alcester Town Council will be using Zoom software to facilitate the holding of meetings.

All meetings will be recorded using the Zoom software.

Should any resident wish to submit a question to the Town Council or to participate in the meeting via Zoom, please email the Town Clerk clerk@alcester-tc.gov.uk before 2 pm on Monday 4th May.

Present

Clerk to confirm record of Council Members present to ensure a quorum is met

PUBLIC PARTICIPATION AT DISCRETION OF MAYOR

Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor, before the start of the Town Council meeting and no later than 30 minutes after the start. Members of the public may not take part in the Town Council meeting itself.

District and County Councillors' Reports

To receive reports from District and County Councillors

A G E N D A (Standing Orders Apply)

1. Apologies

To receive and approve apologies for absence.

2. Minutes of Council Meetings

To consider the approval of the minutes of the Full Council meeting held on 14th April 2020.

3. Declarations of Interest

To receive any Declarations of Interest.

(Note: Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the meeting for the duration of the matter)

4. Community Care Committee

To consider the approval of the minutes of the Community Care Committee meeting held on 21st April 2020.

To note the Community Grants awarded by the Community Care committee and the deferral of other applications until July 2020.

There is the following proposition from the Community Care Committee:

"To transfer the sum of £5000 from general reserves to the ATC Community Resilience Fund".

5. Audit for year ended 31st March 2020

To note The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 which extend the statutory audit deadlines for 2019-20.

To approve the Statement of Internal Control prepared by the Town Clerk

6. Annual Report

To note the reports submitted by the Chairs of Committees for the period 2019-20 to be published online in the form of the Annual Report prepared by the Deputy Town Clerk.

7. Town Council year 2020-21

To note that The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 provide that the Mayor and Deputy Mayor will remain in post until May 2021 or until there is a resolution to the contrary.

To note that the above Regulations provide that the Chairs of Standing Committees, Sub-Committees and Working Groups will remain in post until May 2021 or until there is a resolution to the contrary.

To resolve that the membership of all Standing Committees, Sub-Committees and Working Groups will remain unchanged until May 2021.

8. Report on Alcester Community Resilience

To receive a report from Cllr Andrew Foster on the Alcester Community Resilience effort.

9. Report on Town Council operations during Covid-19 crisis

To receive a report from the Town Clerk on Town Council operations.

10. Payment of Accounts

To receive a report for approval by Council on Payment of Accounts for April 2020.

11. Correspondence (e-mail correspondence taken as read)

None

12. Dates of future meetings

Full Council Tuesday 2nd June 2020 at 7pm

Vanessa C Lowe

**Vanessa Lowe
Clerk to Alcester Town Council**

Exclusion of the public from meetings for confidential items of business

To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted "that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated"