



ALCESTER TOWN COUNCIL

Office of the Town Clerk

Globe House, Priory Road, Alcester
Warwickshire, B49 5DZ
Tel: 01789 766084
Email: clerk@alcester-tc.gov.uk
Web: www.alcester-tc.gov.uk

8th April 2020

To: All Town Councillors
Copies to: Local District and County Councillors, Press, Library, Notice Boards

Dear Councillor,

You are duly summoned to the next meeting of the Alcester Town Council, to be held via video conference on **Tuesday 14th April 2020 at 7.00pm.**

For the health and well-being of our community as a result of the Covid-19 crisis and following the instruction of the Prime Minister's address on 23rd March 2020, all Town Council meetings will be held remotely until further notice.

Alcester Town Council will be using Zoom software to facilitate the holding of meetings.

All meetings will be recorded using the Zoom software.

Should any resident wish to submit a question to the Town Council or to participate in the meeting via Zoom, please email the Town Clerk clerk@alcester-tc.gov.uk before 2 pm on Monday 13th April.

Present

Clerk to confirm record of Council Members present to ensure a quorum is met

PUBLIC PARTICIPATION AT DISCRETION OF MAYOR

Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor, before the start of the Town Council meeting and no later than 30 minutes after the start. Members of the public may not take part in the Town Council meeting itself.

A G E N D A (Standing Orders Apply)

1. Apologies

To receive and approve apologies for absence.

2. Minutes of Council Meetings

To consider the approval of the minutes of the Full Council meeting held on 3rd March 2020.

To consider the approval of the minutes of the Planning Committee meeting held on 9th March 2020

To consider the approval of the minutes of the Community Care Committee meeting held on 10th March 2020

3. Declarations of Interest

To receive any Declarations of Interest.

(Note: Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the meeting for the duration of the matter)

4. Report on Alcester Community Resilience

To receive a report from Cllr Andrew Foster on the Alcester Community Resilience effort.

To consider a donation to the Alcester Community Resilience fund.

5. Report on Town Council operations during Covid-19 crisis

To received a report from the Town Clerk on the current status of Town Council operations.

6. Alcester Town council meeting dates

To resolve to hold a Full Council meeting on 1st Tuesday of each month in the normal pattern such meetings to be held remotely until further notice.

To resolve to cancel all Committee meetings until further notice.

7. Delegation to Town Clerk

To delegate all operational decisions relating to matters resulting directly or indirectly from the Covid-19 crisis to the Town Clerk for a period of six months or in her absence, to the Deputy Town Clerk.

8. Neighbourhood Development Plan

To note that the Neighbourhood Development Plan referendum has been cancelled until further notice.

9. Community Grants

To note the Community Grants awarded by the Community Care committee.

To consider whether any of the grants should be redirected in view of the cancellation of events.

To authorise the Town Clerk to distribute the agreed list of grants during April 2020.

10. Payment of Accounts

To receive a report for approval by Council on Payment of Accounts for March 2020.

11. Correspondence (e-mail correspondence taken as read)

None

12. Dates of future meetings

Full Council Tuesday 5th May 2020 at 7pm

Vanessa C Lowe

Vanessa Lowe
Clerk to Alcester Town Council

Exclusion of the public from meetings for confidential items of business

To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted "that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated"