



# ALCESTER TOWN COUNCIL

Office of the Town Clerk

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2<sup>nd</sup> July 2020

To: All Town Councillors  
Copies to: Local District and County Councillors, Press, Library, Notice Boards

Dear Councillor,

You are duly summoned to the next meeting of the Alcester Town Council, to be held via video conference on **Tuesday 7<sup>th</sup> July 2020 at 7.00pm.**

**For the health and well-being of our community as a result of the Covid-19 crisis and following the instruction of the Prime Minister's address on 23<sup>rd</sup> March 2020, all Town Council meetings will be held remotely until further notice.**

**Alcester Town Council will be using Zoom software to facilitate the holding of meetings.**

**All meetings will be recorded using the Zoom software.**

**Should any resident wish to submit a question to the Town Council or to participate in the meeting via Zoom, please email the Town Clerk [clerk@alcester-tc.gov.uk](mailto:clerk@alcester-tc.gov.uk) before 2 pm on Monday 6<sup>th</sup> July.**

## **Present**

*Clerk to confirm record of Council Members present to ensure a quorum is met*

## **PUBLIC PARTICIPATION AT DISCRETION OF MAYOR**

*Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor, before the start of the Town Council meeting and no later than 30 minutes after the start. Members of the public may not take part in the Town Council meeting itself.*

## **District and County Councillors' Reports**

*To receive reports from District and County Councillors*

## **A G E N D A (Standing Orders Apply)**

### **1. Apologies**

*To receive and approve apologies for absence.*

### **2. Minutes of Council Meetings**

*To consider the approval of the minutes of the Full Council meeting held on 2<sup>nd</sup> June 2020.*

### **3. Declarations of Interest**

*To receive any Declarations of Interest.*

*(Note: Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the meeting for the duration of the matter)*

#### **4. Virtual Public Meetings Protocol**

*To consider the draft Virtual Public Meetings Protocol prepared by the Town Clerk and to approve the same for future meetings of the Town Council.*

#### **5. Local Council Award Scheme**

*To consider the background documentation prepared by the Town Clerk and to resolve that the Town Council meets the criteria to apply for the Quality Award.*

#### **6. Code of Conduct**

*To consider the proposed national member code of conduct received from the LGA and to consider whether a response should be submitted to the consultation.*

#### **7. Alcester Town Recovery T & F Group**

*To receive a report from Cllr Mike Bowe on the High Street reopening project.*

#### **8. Report on Alcester Community Resilience**

*To receive a report from Cllr Kathryn Soares on the Alcester Community Resilience effort.*

#### **9. Report on Town Council operations during Covid-19 crisis**

*To receive a report from the Town Clerk on Town Council operations.*

#### **10. Payment of Accounts**

*To receive a report for approval by Council on Payment of Accounts for June 2020.*

#### **11. Correspondence (e-mail correspondence taken as read)**

*None*

#### **12. Dates of future meetings**

*Full Council Tuesday 4<sup>th</sup> August 2020 at 7pm*

*Vanessa C Lowe*

**Vanessa Lowe**  
**Clerk to Alcester Town Council**

#### *Exclusion of the public from meetings for confidential items of business*

*To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted "that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated"*