



ALCESTER TOWN COUNCIL

Office of the Town Clerk

Globe House, Priory Road, Alcester
Warwickshire, B49 5DZ
Tel: 01789 766084
Email: clerk@alcester-tc.gov.uk
Web: www.alcester-tc.gov.uk

25th August 2020

To: All Town Councillors
Copies to: Local District and County Councillors

Dear Councillor,

You are duly summoned to the next meeting of the Alcester Town Council, to be held via video conference on **Tuesday 1st September 2020 at 7.00pm.**

For the health and well-being of our community as a result of the Covid-19 crisis and following the instruction of the Prime Minister's address on 23rd March 2020, all Town Council meetings will be held remotely until further notice.

Alcester Town Council will be using Zoom software to facilitate the holding of meetings.

All meetings will be recorded using the Zoom software.

Should any resident wish to submit a question to the Town Council or to participate in the meeting via Zoom, please email the Town Clerk clerk@alcester-tc.gov.uk before 2 pm on Monday 31st July.

Present

Clerk to confirm record of Council Members present to ensure a quorum is met

PUBLIC PARTICIPATION AT DISCRETION OF MAYOR

Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor, before the start of the Town Council meeting and no later than 30 minutes after the start. Members of the public may not take part in the Town Council meeting itself.

District and County Councillors' Reports

To receive reports from District and County Councillors

A G E N D A (Standing Orders Apply)

1. Apologies

To receive and approve apologies for absence.

2. Minutes of Council Meetings

To consider the approval of the minutes of the Full Council meeting held on 4th August 2020.

3. Declarations of Interest

To receive any Declarations of Interest.

(Note: Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the meeting for the duration of the matter)

4. Mayors Report

To receive a report from the Mayor.

5. Annual Governance and Accountability Return

To receive a report from the Town Clerk on the conclusion of the annual audit process.

6. Community Care Committee

Councillors are asked to note the list of community grants for 2020-21 made to date.

To confirm the Chairman has been satisfied their Committee members approve the minutes.

The Chairman to sign the Committee minutes from the meeting held in July.

7. Planning Committee

To receive a summary report from the Chairman of the Planning Committee.

To confirm the Chairman has been satisfied their Committee members approve the minutes.

The Chairman to sign the Committee minutes from the preceding month.

8. Report on Alcester Community Resilience

To receive a report from Cllr Andrew Foster on the Alcester Community Resilience effort.

9. Report on Town Council operations during Covid-19 crisis

To receive a report from the Town Clerk on Town Council operations.

10. Payment of Accounts

To receive a report for approval by Council on Payment of Accounts for August 2020.

11. Correspondence (e-mail correspondence taken as read)

Thank you card from Timothy Cox, Lord-Lieutenant of Warwickshire

12. Dates of future meetings

Planning Committee Monday 7th and 28th September at 7pm

Community Care Committee Tuesday 8th September at 7pm

Community Facilities Committee Tuesday 15th September at 7pm

Presidium Tuesday 29th September at 7pm

Full Council Tuesday 6th October 2020 at 7pm

All meetings to be held remotely using Zoom software.

13. Abbey Fields

To receive a report from the Town Clerk on the Abbey Fields site.

Vanessa C Lowe

Vanessa Lowe
Clerk to Alcester Town Council

Exclusion of the public from meetings for confidential items of business

To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted "that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated"