



# ALCESTER TOWN COUNCIL

**A COMMUNITY FACILITIES COMMITTEE MEETING VIA  
ZOOM IS TO BE HELD ON 15 SEPTEMBER AT 7.00 P.M**

## **Present**

To record the number of members present to ensure a quorum is met.

## **A G E N D A (Standing Orders apply)**

### **1. Apologies**

To receive apologies.

### **2. Declarations of Interest**

To receive any Declarations of Interest.

*(Note: Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter)*

### **3. Minutes of Last Meeting**

The minutes of the meeting held on 18 February having been approved by the Facilities Committee were signed at Full Council on 3rd March.

### **4. Terms of Reference**

To review Terms of Reference

### **5. Facilities Update**

To receive an update from the Town Clerk on facilities issues arising during lockdown.

### **6. Date of Next Meeting**

Tuesday 20 October.

**J. Rowlatt**  
**Clerk to Facilities Committee**

*Alcester Town Council offices are located on the first floor at Globe House and are accessible by lift. If you would need assistance in the event of an emergency, please speak to the presiding Clerk on arrival.*