



# ALCESTER TOWN COUNCIL

Office of the Town Clerk

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29<sup>th</sup> October 2020

To: All Town Councillors  
Copies to: Local District and County Councillors

Dear Councillor,

You are duly summoned to the next meeting of the Alcester Town Council, to be held via video conference on **Tuesday 3<sup>rd</sup> November 2020 at 7.00pm.**

**For the health and well-being of our community as a result of the Covid-19 crisis and following the instruction of the Prime Minister's address on 23<sup>rd</sup> March 2020, all Town Council meetings will be held remotely until further notice.**

**Alcester Town Council will be using Zoom software to facilitate the holding of meetings. All meetings will be recorded using the Zoom software.**

**Should any resident wish to submit a question to the Town Council or to participate in the meeting via Zoom, please email the Town Clerk [clerk@alcester-tc.gov.uk](mailto:clerk@alcester-tc.gov.uk) before 2 pm on Monday 2<sup>nd</sup> November.**

## **Present**

*Clerk to confirm record of Council Members present to ensure a quorum is met*

## **PUBLIC PARTICIPATION AT DISCRETION OF MAYOR**

*Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor, before the start of the Town Council meeting and no later than 30 minutes after the start. Members of the public may not take part in the Town Council meeting itself.*

## **District and County Councillors' Reports**

*To receive reports from District and County Councillors*

*At the request of Cllr Bowe, to receive an update on the Warwickshire Local Welfare Scheme.*

## **A G E N D A (Standing Orders Apply)**

### **1. Apologies**

*To receive and approve apologies for absence.*

### **2. Minutes of Council Meetings**

*To consider the approval of the minutes of the Full Council meeting held on 6<sup>th</sup> October 2020.*

### **3. Declarations of Interest**

*To receive any Declarations of Interest.*

*(Note: Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the meeting for the duration of the matter)*

#### **4. Mayors Report**

*To receive a report from the Mayor.*

#### **5. Presidium**

*To receive a summary report from the Chairman of Presidium.*

*To confirm the Chairman has been satisfied their Committee members approve the minutes.*

*The Chairman to sign the Committee minutes from the preceding month.*

*The Town Clerk to make a presentation to Councillors on the Public Sector Equality Duty.*

*The Chairman to answer any questions from Councillors on issues arising from the minutes.*

*There are no propositions from Presidium.*

#### **6. Finance**

*The Town Clerk, as RFO, to present the management accounts for the second quarter 20-21.*

#### **7. Community Care Committee**

*To receive a summary report from the Chairman of the Community Care Committee.*

*To confirm the Chairman has been satisfied their Committee members approve the minutes.*

*The Chairman to sign the Committee minutes from the preceding month.*

*The Chairman to answer questions on issues arising from the minutes.*

*There are no propositions from the Community Care Committee.*

#### **8. Community Facilities Committee**

*There was no meeting in October.*

#### **9. Planning Committee**

*To receive a summary report from the Chairman of the Planning Committee.*

*To confirm the Chairman has been satisfied their Committee members approve the minutes.*

*The Chairman to sign the Committee minutes from the preceding month.*

*The Chairman to answer questions on issues arising from the minutes.*

*There are no propositions from the Planning Committee.*

#### **10. Greig Hall**

*To receive a report from Cllr Andrew Foster on the latest meeting of the Greig Working Group.*

*To confirm the membership of the Working Group and the updated Terms of Reference.*

#### **11. Health and Wellbeing Board**

*To receive a report from Cllr M Cargill on the latest meeting of the Board.*

#### **12. Payment of Accounts**

*To receive a report for approval by Council on Payment of Accounts for October 2020.*

#### **13. Correspondence (e-mail correspondence taken as read)**

#### **14. Dates of future meetings**

*Planning Committee Monday 9<sup>th</sup> and 30<sup>th</sup> November at 7pm*

*Community Care Committee – no meeting in November*

*Community Facilities Committee – 17<sup>th</sup> November at 7 pm*

*Presidium Tuesday 24<sup>th</sup> November at 7pm*

*Full Council Tuesday 1<sup>st</sup> December 2020 at 7pm*

*All meetings to be held remotely using Zoom software.*

*Vanessa C Lowe*

**Vanessa Lowe**

**Clerk to Alcester Town Council**

*Exclusion of the public from meetings for confidential items of business*

*To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted "that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated"*