



# ALCESTER TOWN COUNCIL

**A COMMUNITY FACILITIES COMMITTEE MEETING VIA  
ZOOM WAS HELD ON 19 JANUARY 2021 AT 7.00 P.M**

## **Present**

Councillor T. Forman, Councillor G. Forman, Councillor K. Cargill, Councillor A. Foster, Councillor E. Wilson, Councillor M. Bowe, Councillor L. Pusey J. Rowlatt and V Lowe, Town Clerk attended.

## **Public Participation at Discretion of Chair**

There were no members of the public present.

## **A G E N D A (Standing Orders apply)**

### **1. Apologies**

Councillor K. Greenaway sent his apologies.

### **2. Declarations of Interest**

There were no declarations of interest made.

### **3. Minutes of Last Meeting**

The minutes of the meeting held on 17 November having been approved by the Facilities Committee were signed at Full Council on 1st December 2020.

### **4. Play Areas Equipment/Other Recreational Facilities**

**4.1.** Collins Way Refurbishment – The committee asked for confirmation of the budget and was informed by the Town Clerk that it was c £10-11K with no end date on this budget. Having already received an acceptable quote from Kompan the committee decided to wait for the other quotes to come in before they make their decision at their next meeting in March.

**4.2.** ROSPA report – the items highlighted in the report have been issued to our groundsman and our playground contractor to undertake. Councillor Foster queried the damage to the concrete at the skatepark and requested that Paul Hands should monitor this regularly. The Town Clerk confirmed this was part of his weekly routine but she would mention it to him specifically.

### **5. Community Buildings**

**5.1.** The EPCC has been closed throughout the period of the Lockdown apart from during the school holiday when lunches were provided from there.

**5.2.** All regular safety checks have been carried out.

### **6. Trees**

**6.1.** Oak Tree damaged by arson in Jubilee Fields – the Town Clerk had received two quotes for remedial works to the tree and one for a full arboreal survey of the tree to be carried out. The committee agreed that they needed to be certain of the trees viability before making a decision how to proceed, therefore it was decided to accept the quotation of £310.00 for the survey.

### **7. Footpaths**

**7.1.** Jubilee Fields footpath upgrade – Councillor T. Forman reported that he had witnessed himself the difficulties experienced by wheelchair and pushchair users and that he was identifying the worst areas in order to get a quote from McDonalds.

### **8. Allotments**

**8.1.** Most of the payments for renewals have been received and there has been approximately 6 confirmed non-renewals which are in the process of being re-allocated. This still leaves a lengthy waiting list. It was suggested that some of the larger plots, which were only being half worked could be divided into two.

**9. Cemetery**

**9.1.** To Discuss the cemetery footpath – Councillors T and G. Forman stated that they had visited the cemetery after the recent heavy rain and that the ground was in a reasonable condition and that, in their opinion the footpath did not require an upgrade at present and the committee agreed. The Town Clerk explained that there were no future burials planned for that area of the cemetery.

**9.2.** The request for a memorial bench in the cemetery was approved.

**10. Litter Bins**

**10.1.** Nothing to report. Bins are replaced as needed.

**11. Cross Parish Cycle Way**

No developments since our last meeting.

**12. Correspondence**

Application for a Memorial Bench - The Bench design was not available for comment but agreed in principle. The original site for the bench in Seggs Lane was not practicable and we are waiting to see if our preferred site on Centenary Field is acceptable to the Family.

**13. Propositions to Full Council**

There were no propositions to Full Council.

**Date of Next Meeting**

Tuesday 16 March 2021.

**J. Rowlatt**  
**Clerk to Facilities Committee**

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