



ALCESTER TOWN COUNCIL

Office of the Town Clerk

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25th February 2021

To: All Town Councillors
Copies to: Local District and County Councillors

Dear Councillor,

You are duly summoned to the next meeting of the Alcester Town Council, to be held via video conference on **Tuesday 2nd March 2021 at 7.00pm.**

For the health and well-being of our community as a result of the Covid-19 crisis and following the instruction of the Prime Minister's address on 23rd March 2020, all Town Council meetings will be held remotely until further notice.

Alcester Town Council uses Zoom software to facilitate the holding of meetings. All meetings are recorded using the Zoom software for administrative purposes.

Should any resident wish to submit a question to the Town Council or to participate in the meeting via Zoom, please email the Town Clerk clerk@alcester-tc.gov.uk before 2 pm on Monday 1st March 2021.

Present

Clerk to confirm record of Council Members present to ensure a quorum is met

PUBLIC PARTICIPATION AT DISCRETION OF MAYOR

Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor, before the start of the Town Council meeting and no later than 30 minutes after the start. Members of the public may not take part in the Town Council meeting itself.

District and County Councillors' Reports

To receive reports from District and County Councillors

A G E N D A (Standing Orders Apply)

1. Apologies

To receive and approve apologies for absence.

2. Minutes of Council Meetings

To consider the approval of the minutes of the Full Council meetings held on 2nd February 2021 and 16th February 2021.

3. Declarations of Interest

To receive any Declarations of Interest.

(Note: Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate

in any discussion of or vote on the matter and must also leave the meeting for the duration of the matter)

4. Mayors Report

To receive a report from the Mayor.

5. Presidium

To receive a summary report from the Chairman of Presidium.

To confirm the Chairman has been satisfied their Committee members approve the minutes.

The Chairman to sign the Committee minutes from the preceding month.

The Chairman to answer any questions from Councillors on issues arising from the minutes.

There is the following proposition from Presidium:

"To consider for approval the Annual Risk Assessment of the Council"

6. Community Care Committee

To receive a summary report from the Chairman of the Community Care Committee.

To confirm the Chairman has been satisfied their Committee members approve the minutes.

The Chairman to sign the Committee minutes from the preceding month.

The Chairman to answer questions on issues arising from the minutes.

There is the following proposition from the Community Care Committee:

"To approve expenditure of £9500 plus VAT to set up and maintain for a period of 12 months a Totally Locally website for Alcester"

7. Community Facilities Committee

There was no meeting in February.

8. Planning Committee

To receive a summary report from the Chairman of the Planning Committee.

To confirm the Chairman has been satisfied their Committee members approve the minutes.

The Chairman to sign the Committee minutes from the preceding month.

The Chairman to answer questions on issues arising from the minutes.

There are no propositions from the Planning Committee.

9. Greig Hall

To receive a report from Cllr Andrew Foster on the latest meeting of the Greig Working Group.

10. Town Council Representatives

To receive reports from Town Council Representatives

11. Payment of Accounts

To receive a report for approval by Council on Payment of Accounts for February 2021.

12. Correspondence (e-mail correspondence taken as read)

13. Dates of future meetings

Planning Committee Monday 15th March 2021 at 7pm

Community Care Committee – no meeting in March

Community Facilities Committee – Tuesday 16th March 2021 at 7pm

Presidium Tuesday 30th March 2021 at 7pm

Annual Parish Meeting Tuesday 6th April 2021 at 7pm

Full Council Tuesday 13th April 2021 at 7pm

All meetings to be held remotely using Zoom software.

Vanessa C Lowe

**Vanessa Lowe
Clerk to Alcester Town Council**

Exclusion of the public from meetings for confidential items of business

To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted "that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated"