



**A MEETING OF ALCESTER TOWN COUNCIL PRESIDIUM WAS HELD  
ON TUESDAY 26<sup>th</sup> JANUARY 2021 AT 7.00pm  
BY VIDEO CONFERENCE**

**Present**

Cllr G Forman (Mayor), Cllr K Cargill (Deputy Mayor and Community Care Committee Chairman), C Neal-Sturgess (Planning Committee Chairman), Cllr T Forman (Community Facilities Committee Chairman) and Cllr A Foster (Immediate Past Mayor).

**In attendance** Mrs V Lowe, Town Clerk

**PUBLIC PARTICIPATION**

There was no public participation.

**1. Apologies**

There were no apologies – all Councillors present.

**2. Declarations of Interest**

There were no declarations of interest on agenda items.

**3. Minutes of Previous Meetings**

The minutes of the previous meeting had been signed at Full Council.

**4. Matters arising (not otherwise dealt with on the Agenda)**

None.

**5. Staffing Issues**

The Town Clerk reported that she had interviewed candidates for the position of Youth Club Leader. She was happy to recommend appointment of Mrs Rebecca Gribben for the position. This appointment was approved by Presidium.

**6. Finance Issues**

- a. The monthly management accounts were discussed and approved.
- b. The Town Clerk confirmed that the precept request had been submitted to SDC.
- c. The Town Clerk reported that she had been in discussion with retailers in Alcester regarding funding which would be required to set up a Totally Locally shop website for the town. This suggestion was discussed and it was agreed to ask the retailers to provide a business case for this expenditure.
- d. The Town Clerk reported that she had met with Bloor Homes regarding the slow worm relocation project and had given permission for work to start pending completion of the legal agreement.
- e. The Town Clerk reported that ATC had funded 20 laptop chargers to enable donated laptops to be distributed to children without them for online learning.
- f. After a discussion, it was agreed that the Community Grant scheme would be launched as usual after the February Community Care committee meeting but that it would only be open for projects which would definitely be able to proceed in the current lockdown situation. It was agreed that a further round of grants would be considered later in the next financial year once restrictions were eased.

**7. Financial Regulations**

Councillors reviewed the Financial Regulations and agreed some updating amendments as recommended by the Town Clerk. It was agreed that there would be a proposition to Full Council to adopt the updated version.

**8. Scheme of Delegation**

Councillors reviewed the Scheme of Delegation. Some updating amendments were approved and it was agreed that there would be a proposition to Full Council to adopt the updated version.

**9. CIL Allocation Policy**

The draft policy prepared by the Town Clerk and circulated in advance was approved. It was agreed that there would be a proposition to Full Council recommending adoption by Full Council.

**10. Greig Hall**

The Town Clerk reported that the draft lease was still being negotiated between the ATC solicitors and the SDC legal department.

**11. Planning Committee**

Cllr Neal-Sturgess gave an update on applications considered by the Committee during the month. There were no propositions to Full Council.

## **12. Community Care Committee**

There had been no Community Care Committee meeting in January.

## **13. Community Facilities Committee**

Cllr T Forman reported on issues which had been discussed at the Committee. There were no propositions.

## **14. Propositions to Full Council**

There are propositions to Full Council as detailed in 7, 8 and 9.

The meeting was then closed by the Mayor.