



ALCESTER TOWN COUNCIL

**A COMMUNITY FACILITIES COMMITTEE MEETING VIA
ZOOM WAS HELD ON 16 MARCH 2021 AT 7.00 P.M**

Present

Councillor T. Forman, Councillor G. Forman, Councillor K. Cargill, Councillor A. Foster, Councillor E. Wilson, Councillor M. Bowe, Councillor L. Pusey, Councillor K. Greenaway. Jan Rowlatt was in attendance.

Public Participation at Discretion of Chair

There was no public participation.

A G E N D A (Standing Orders apply)

1. Apologies

No apologies were received.

2. Declarations of Interest

No declarations of interest were made.

3. Minutes of Last Meeting

The minutes of the meeting held on 19th January having been approved by the Facilities Committee were signed at Full Council on 2nd February 2021.

4. Play Areas Equipment/Other Recreational Facilities

4.1. Quotes for Collins Way and Moorfields – Councillor G. Forman proposed that the committee should accept Wicksteed's quotation of £10,420.35. Councillor Andrew Foster seconded the proposal and the committee agreed. This will be put forward as a proposition to Full Council.

4.2. For information, Councillors Andrew Foster and Mike Bowe had attending an event about Lottery funding for Communities. Parish Councils may be eligible to apply coming out of the pandemic. Councillor Mike Bowe also said that there was funding available from a charity called Wren. Councillor T. Forman asked if he could be forward the contact details.

4.3. Councillor Eric Wilson asked if there was long term financial plan for items that were liable to wear out. He also asked if any money not used in one time period could be carried over to be used the following year. Chairman Councillor T. Foreman confirmed that this was the case.

5. Community Buildings

5.1. Chairman, Councillor Tim Forman, reported that, because of the lockdown, the EPCC was still closed. Councillor M. Bowe read out a report received from Sarah Duran about the current status of the EPCC. A copy of the full report can be seen in appendix i.

5.2. Councillor Eric Wilson commented on a point raised in the report about the request to use the centre for the NHS Diabetic eye screening service. He said that he thought the tests should be carried out locally as vision is usually impaired for a time after the test is carried out and travelling might be difficult.

6. Trees

6.1. The scheduled work to the ancient Oak tree on the Jubilee Fields was delayed due to the high winds but it was reported that the work had been re-scheduled to start on the 22nd of March.

6.2. Councillor L. Pusey asked the committee if they knew why there were so many large trees being cut down on the field at Bleachfield Street. Councillor T. Forman replied that the trees mentioned were on the Ragley Estate and not on Council Land.

6.3. Councillor Andrew Foster asked if there was any news about the re-routing of the footpath at Moorfields. We are waiting for a quote from Alan Sutor and it was agreed that the quote, when received, could be agreed by email. because of the urgent nature of the work.

7. Footpaths

7.1. To receive an update on Jubilee Fields – Councillor T. Forman told the committee that Macdonalds had agreed to honour the quotation that they had provided for us in 2017 to repair the footpath. Because of the cost involved Councillor Tim Forman asked if the committee knew of any other contractors they could ask to quote. Councillor K. Cargill and Cllr. L. Pusey offered to obtain alternative quotes should they be required. Councillor T. Forman is to provide the necessary specification.

7.2. Alan Sutor is going to provide us with a quotation to re-route the footpath at Moorfields.

8. Allotments

8.1. It was reported that Steeve Keeling had turned the water back on at Bleachfield North site. The committee clerk was asked to find out if the tests to the water system had been carried out.

8.2. Shed request – Permission to erect a shed on Plot 56 was granted providing the size of the shed did not exceed 8'x6' as stated in the Tenancy Agreement.

9. Cemetery

9.1. The Town Clerk has had a meeting with representatives from the Ministry of Justice and we are now waiting to hear if we have permission to use the old cemetery for burials. The application for permission to do this was made as we have very limited space available for future burials. A survey has been carried out which has identified a suitable area. Councillor Andrew Foster asked whether, if permission were granted, would the committee or Council still have the opportunity to discuss the matter as he thought that this might be a contentious subject. Chairman Councillor Tim Forman confirmed that this would be the case.

9.2. The committee clerk was asked to compile a list of burials carried out over the last 3 years. The list to identify the number of burials and cremations to project future use of the cemetery.

10. Litter Bins

10.1. Nothing to report.

11. Cross Parish Cycle Way

Councillor Eric Wilson had nothing to report.

12. Correspondence

We have received a complaint about vehicles being parked on the piece of land immediately in front of the entrance to the School Road allotment site. Chairman Councillor Tim Forman asked if the committee clerk could find out who owns the land before proceeding.

Propositions to Full Council

It was proposed to ask Full Council to agree to accept the Wicksteed quotation for the new play equipment at Collins Way and Moorfields.

Date of Next Meeting

Tuesday 18 May 2021.

J. Rowlatt
Clerk to Facilities Committee

Alcester Town Council offices are located on the first floor at Globe House and are accessible by lift. If you would need assistance in the event of an emergency, please speak to the presiding Clerk on arrival.

**Alcester Town Council
Facilities Meeting Tuesday 16th March 2021**

Appendix i.

EPCC Report for Facilities Committee on Tuesday 16th March

- EPCC is currently closed.
- The car park is opened each day to allow use of the play areas etc.
- Staff continue to flush water systems through and check fire alarms during lockdown
- Air conditioning annual service 4 February 2021
- Depot disabled toilet- Pete Barber replaced flushing system
- Directional sign for the EPCC fixed opposite Vallet Avenue on St Faiths Road

Bookings (subject to government guidelines):

- Holiday Lunch Club will run during the Easter holidays- excluding Easter Monday
- Toddler Group are allowed to resume after 12 April 2021- date TBC
- Youth Club will also recommence 20 April 2021
- Various activities/groups of Wendy's will restart after 17 May 2021
- Slimming World plan to return 20 May 2021
- We are taking provisional private bookings for events after 21 June 2021
- We have had an enquiry to use the EPCC for the NHS Diabetic Eye Screening Service for South Warwickshire area – scoping meeting next week to discuss.