



ALCESTER TOWN COUNCIL

Office of the Town Clerk

Globe House, Priory Road, Alcester
Warwickshire, B49 5DZ
Tel: 01789 766084
Email: clerk@alcester-tc.gov.uk
Web: www.alcester-tc.gov.uk

28th April 2021

To: All Town Councillors
Copies to: Local District and County Councillors

Dear Councillor,

You are duly summoned to the next meeting of the Alcester Town Council, to be held via video conference on **Tuesday 4th May 2021 at 7.00pm.**

For the health and well-being of our community as a result of the Covid-19 crisis and following the instruction of the Prime Minister's address on 23rd March 2020, all Town Council meetings will be held remotely until further notice.

Alcester Town Council uses Zoom software to facilitate the holding of meetings. All meetings are recorded using the Zoom software for administrative purposes.

Should any resident wish to submit a question to the Town Council or to participate in the meeting via Zoom, please email the Town Clerk clerk@alcester-tc.gov.uk before 9 am on Tuesday 4th May 2021.

Present

Clerk to confirm record of Council Members present to ensure a quorum is met

A G E N D A (Standing Orders Apply)

1. Election of Mayor

In accordance with Standing Order 5e, to elect the Alcester Town Council Mayor for the Year 2021-2022.

Cllr Kathryn Cargill is automatically elected by virtue of her role as Deputy Mayor for the year 2020-2021.

2. Acceptance of Office

Cllr Kathryn Cargill to declare acceptance of office as Mayor.

Cllr Mark Cargill, on behalf of the outgoing Mayor, to present the chain of office to Cllr Kathryn Cargill.

The Mayor to take the Chair and to respond to her election.

3. Presentation of Mayor's Consorts Chain

The Mayor to present the chain to the newly elected Mayor's Consort.

4. Election of Deputy Mayor

In accordance with Standing Order 5e, to elect the Alcester Town Council Deputy Mayor for the Year 2021-2022.

The Town Clerk to read out nominations.

In the event of there being more than one nomination, the Mayor will call for a vote and announce who has been elected as Deputy Mayor for the year 2021-22.

In the event that there is only one nomination, the Mayor will announce their election as Deputy Mayor for the year 2021-2022.

5. Acceptance of Office

*The Deputy Mayor to make their declaration of acceptance of office.
The Deputy Mayor to be presented with his/her chain of office.
The Deputy Mayor to respond to his/her election.*

6. Presentation of Deputy Mayor's Consorts Chain

The Deputy Mayor to present the chain to the newly elected Deputy Mayor's Consort.

7. Vote of Thanks to Outgoing Mayor

The Mayor to propose a vote of thanks to Cllr Gill Forman, the outgoing Mayor.

8. Reply by Outgoing Mayor

*To receive a reply from Cllr Gill Forman.
Cllr Gill Forman to announce the funds raised for her charities during her mayoral term.*

9. Presentation of Past Mayor's Badge

On behalf of the Mayor, Cllr Tim Forman to present the Past Mayor's badge to Cllr Gill Forman.

10. Mayoral Charity for 2021-2022

The Mayor to announce her charity for the mayoral year.

There will be a short recess in the meeting after item 10 to allow guests to leave if they wish.

Standing Orders to be suspended.

PUBLIC PARTICIPATION AT DISCRETION OF MAYOR

Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor, before the start of the Town Council meeting and no later than 30 minutes after the start. Members of the public may not take part in the Town Council meeting itself.

District and County Councillors' Reports

To receive reports from District and County Councillors

A G E N D A to resume (Standing Orders Apply)

11. Apologies

To receive apologies for absence

12. Annual reports from Town Council Committees

To note the written reports from the Chairs of Town Council Committees which were presented in the Annual Report at the Annual Parish Meeting and are available on the Town Council website.

13. Minutes of Last Council Meeting

To consider for approval the Minutes of the last Council Meeting held 26th April 2021.

14. Declarations of Interest

To receive any Declarations of Interest

Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter.

15. Town Council Led Committees

To consider for appointment/reappointment of members for the Principal Committees:

- a) Community Facilities*
- b) Community Care*
- c) Planning*

16. Town Council Representatives

To consider for appointment a Town Council Representative for Alcester United Charities. The Town Clerk to read out nominations received.

17. Presidium

To receive a summary report from the Chairman of Presidium.

To confirm the Chairman has been satisfied their Committee members approve the minutes.

The Chairman to sign the Committee minutes from the preceding month.

The Chairman to answer any questions from Councillors on issues arising from the minutes.

There is the following proposition from Presidium:

"To adopt the Reserves Policy dated April 2021"

18. Community Care Committee

To receive a brief summary report from the Chairman of the Community Care Committee.

To confirm the Chairman has been satisfied their Committee members approve the minutes.

The Chairman to sign the Committee minutes from the preceding month.

The Chairman to answer questions on issues arising from the minutes.

To note the allocation of community grants agreed at the Committee meeting.

There are no propositions from the Community Care Committee.

19. Community Facilities Committee

There was no meeting in April.

20. Planning Committee

To receive a brief summary report from the Chairman of the Planning Committee.

To confirm the Chairman has been satisfied their Committee members approve the minutes.

The Chairman to sign the Committee minutes from the preceding month.

The Chairman to answer questions on issues arising from the minutes.

There are no propositions from the Planning Committee.

21. Greig Hall

To receive a report from Cllr Andrew Foster on the latest meeting of the Greig Working Group.

22. Town Council Representatives

To receive reports from Town Council Representatives

23. Payment of Accounts

To receive a report for approval by Council on Payment of Accounts for April 2021.

24. Correspondence (e-mail correspondence taken as read)

25. Dates of future meetings

Planning Committee Monday 10th May 2021 at 7pm

Community Care Committee 11th May 2021 at 7pm

Community Facilities Committee 18th May 2021 at 7pm

Presidium 25th May 2021 at 7pm

Full Council Tuesday 1st June 2021 at 7pm

Further details to be confirmed

Vanessa C Lowe

**Vanessa Lowe
Clerk to Alcester Town Council**

Exclusion of the public from meetings for confidential items of business

To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted "that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated"