



ALCESTER TOWN COUNCIL

Office of the Town Clerk

Globe House, Priory Road, Alcester
Warwickshire, B49 5DZ
Tel: 01789 766084
Email: clerk@alcester-tc.gov.uk
Web: www.alcester-tc.gov.uk

26th May 2021

To: All Town Councillors
Copies to: Local District and County Councillors, Notice Boards

Dear Councillor,

You are duly summoned to the next meeting of the Alcester Town Council, to be held on Tuesday 1st June 2021 at 7.00pm at the Eric Payne Community Centre, Alcester.

In accordance with advice received from the National Association of Local Councils, public attendance at this meeting is limited to six people. Residents who wish to attend are requested to advise the Town Clerk in advance by emailing clerk@alcester-tc.gov.uk to avoid disappointment.

Present

Clerk to confirm record of Council Members present to ensure a quorum is met

PUBLIC PARTICIPATION AT DISCRETION OF MAYOR

Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor, before the start of the Town Council meeting and no later than 30 minutes after the start. Members of the public may not take part in the Town Council meeting itself.

District and County Councillors' Reports

To receive reports from District and County Councillors

A G E N D A (Standing Orders Apply)

1. Apologies

To receive and approve apologies for absence

2. Minutes of Council Meetings

To consider the approval of the minutes of the Full Council meetings held during May 2021.

3. Declarations of Interest

To receive any Declarations of Interest

(Note: Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter)

4. Mayor's Report

To receive a report from the Mayor.

5. Presidium

To receive a summary report from the Chairman of Presidium.

To confirm the Chairman has been satisfied their Committee members approve the minutes.

The Chairman to sign the Committee minutes from the preceding month.

The Chairman to answer any questions from Councillors on issues arising from the minutes.

There are the following propositions from Presidium:

5.1 *"To adopt the updated Scheme of Delegation dated May 2021."*

5.2 *"To delegate authority to the Town Clerk to authorise expenditure up to a total value of £90,000 plus VAT on the First Phase works for the Greig Hall as approved by the Greig Working Group at its meeting on 21st May 2021."*

6. Annual Return

To consider the internal audit work during the year, the Annual Governance Statement and the Accounting Statements for the year ended 31st March 2021.

7. Approval of Annual Governance Statement

To approve the Annual Governance Statement for the year ended 31st March 2021 and for the Mayor and the Town Clerk to sign the same.

8. Approval of Accounting Statements

To approve the Accounting Statements for the year ended 31st March 2021 and for the Mayor to sign the same.

9. Community Care Committee

To receive a summary report from the Chairman of the Community Care Committee.

To confirm the Chairman has been satisfied their Committee members approve the minutes.

The Chairman to sign the Committee minutes from the preceding month.

The Chairman to answer any questions from Councillors on issues arising from the minutes.

There is a proposition from the Community Care Committee:

"To approve the updated Terms of Reference for the Community Care Committee."

10. Community Facilities Committee

To receive a summary report from the Chairman of the Community Facilities Committee.

To confirm the Chairman has been satisfied their Committee members approve the minutes.

The Chairman to sign the Committee minutes from the preceding month.

The Chairman to answer questions on issues arising from the minutes.

There are the following propositions from the Community Facilities Committee:

10.1 *"To approve the updated Terms of Reference for the Community Facilities Committee"*

10.2 *"To approve expenditure of £11,370.91 plus VAT to Wicksteed Leisure Limited in respect of new play equipment for the Collins Way play area and the Moorfields play area in accordance with the revised quotation dated "*

Note: this replaces the expenditure on these items of £10,420.35 plus VAT authorised at the Full Council meeting on 26th April 2021.

11. Planning Committee

To receive a summary report from the Chairman of the Planning Committee.

To confirm the Chairman has been satisfied their Committee members approve the minutes.

The Chairman to sign the Committee minutes from the preceding month.

The Chairman to answer questions on issues arising from the minutes.

There is a proposition from the Planning Committee:

"To approve the updated Terms of Reference for the Planning Committee"

12. Greig Working Group

To receive a report from the Chair of the Greig Working Group

13. Town Council Representatives

To receive reports from Town Council Representatives

14. Payment of Accounts

To receive a report for approval by Council on Payment of Accounts for May 2021.

15. Correspondence (e-mail correspondence taken as read)

None to report

16. Dates of future meetings

Planning Committee Monday 14th June at 7pm

Community Care Committee Tuesday 15th June 7pm

Community Facilities Committee – no meeting in June

Presidium Tuesday 29th June at 7 pm

All Committee meetings to be held by Zoom

Full Council Tuesday 6th July at 7 pm at the Eric Payne Community Centre

Vanessa C Lowe

Vanessa Lowe

Clerk to Alcester Town Council

Exclusion of the public from meetings for confidential items of business

To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted "that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated"