



**A MEETING OF ALCESTER TOWN COUNCIL PRESIDIUM WAS HELD
ON TUESDAY 29th JUNE 2021 AT 7.00pm
BY VIDEO CONFERENCE**

Present

Cllr K Cargill (Mayor), Cllr T Forman (Deputy Mayor and Community Facilities Committee Chairman), Cllr V Blake (Community Care Committee Chairman), Cllr M Bowe (Planning Committee Chairman), and Cllr G Forman (Immediate Past Mayor).

In attendance Mrs V Lowe, Town Clerk

PUBLIC PARTICIPATION

There was no public participation.

1. Apologies

There were no apologies – all Councillors present.

2. Declarations of Interest

There were no declarations of interest on agenda items.

3. Minutes of Previous Meetings

The minutes of the previous meeting had been signed at Full Council.

4. Matters arising (not otherwise dealt with on the Agenda)

None.

5. Staffing Issues

Councillors discussed the arrangements which had been put in place to deal with the unavoidable absence of both members of grounds staff. The Town Clerk thanked all councillors for dealing with this in her absence on annual leave. She reported that these staff were due back at work on 3rd July.

6. Finance Issues

- a. The monthly management accounts which had been circulated in advance were discussed and approved.
- b. The Town Clerk reported that all audit documentation had been forwarded to PKF Littlejohn LLP, the external auditor, as required. She informed Councillors that the period for the public inspection of the accounts runs from 14th June to 23rd July and the appropriate notices had been posted on the notice boards and the website.
- c. The Town Clerk reported that the Town Council's insurance policy with Zurich had now expired and, as agreed with Presidium at the May meeting, she had taken out a replacement insurance policy with Aviva via BHIB Insurance Brokers.
- d. The Town Clerk reported that SDC had requested a refund of £4000 in respect of Covid grants which should not have been paid to the Town Council. This had been repaid.
- e. The Town Clerk also reported that SDC had notified her that ATC should not have been granted business rates relief for the EPCC for the year 2020-21 and had sent a request for payment. The business rates for 2021-22 were also payable in full.
- f. The Town Clerk reported that she was requesting quotes for grass cutting and maintenance of the Abbey Fields site in accordance with the reptile mitigation strategy.
- g. The Town Clerk reported that Cllr Blake had attended the offices to carry out the quarterly bank reconciliation which were now up to date.

7. Annual Investment Strategy

Councillors discussed the Annual Investment Strategy which had been drafted by the Town Clerk and circulated in advance. It was approved as drawn. It was agreed that there would be a proposition to Full Council to adopt it and a further proposition to make a £100,000 investment in the Public Sector Deposit Fund

8. Greig Hall

There were no items of expenditure to approve.

9. Planning Committee

Cllr Bowe gave an update on the recent committee meetings and an update on applications considered. He reported that a response had been submitted to the consultation on the South Warwickshire Local Plan. There were no propositions to Full Council.

10. Community Care Committee

Cllr Blake gave an update on the recent committee meeting and the meetings of the associated working groups. There were no propositions to Full Council. Cllr Blake asked the Town Clerk to check that the community grant scheme documentation was available on the website and to ensure that there was some publicity via social media.

It was noted that a Health and Wellbeing Board meeting was scheduled for 12th July.

11. Community Facilities Committee

There had not been a Community Facilities meeting in July. Cllr T Forman confirmed that he was making progress on obtaining quotes for the resurfacing work on footpaths at Moorfields and Jubilee Fields.

The Town Clerk reported that she had received confirmation from SDC that they would be dealing with the fencing issue on the path between the Greig Leisure Centre and the Jubilee Fields.

Following some fallen tree branches on this path (which had been cleared by ATC staff), she also reported that SDC had confirmed that they would include these trees in their maintenance schedule.

12. Propositions to Full Council

There are propositions to Full Council as detailed in 7. The Town Clerk confirmed that a letter had been received from a resident which would be discussed during public participation.

The meeting was then closed by the Mayor.