



## A MEETING OF ALCESTER TOWN COUNCIL PRESIDIUM IS TO BE HELD AT 7.00pm ON TUESDAY 31<sup>st</sup> AUGUST 2021 BY VIDEO CONFERENCE

Should any resident wish to submit a question to Presidium or to participate in the meeting via Zoom, please email the Town Clerk [clerk@alcester-tc.gov.uk](mailto:clerk@alcester-tc.gov.uk) before 9 am on Tuesday 31<sup>st</sup> August.

### Present

The Clerk to record attendance.

### PUBLIC PARTICIPATION

Public participation is allowed at the discretion of the Mayor on items on the agenda but is limited to three minutes per person.

## A G E N D A (Standing Orders apply)

### 1. Apologies

Clerk to report on any apologies received.

### 2. Declarations of Interest

To receive any Declarations of Interest on items on the agenda

*Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter.*

### 3. Minutes of Previous Meetings

To sign the minutes of the previous meeting

### 4. Matters arising (not otherwise dealt with on the Agenda)

To consider matters arising from the previous Minutes.

### 5. Staffing Issues

To receive a report from the Town Clerk on staffing issues.

### 6. Finance Issues

To consider the monthly management accounts.

To receive a report from the Town Clerk on other finance issues.

To receive an update from the Town Clerk on the annual audit.

### 7. Health and Safety policy

To review the Town Council's health and safety policy and to consider whether an external consultancy should be appointed.

### 8. ATC Committee structure

To consider a paper prepared by the Town Clerk reviewing the existing Committee structure.

### 9. Oversley Ward councillor vacancy

To consider how to advertise for candidates for co-option to fill the vacancy left by the resignation of Cllr K Soares.

### 10. Greig Hall

To consider any items of expenditure recommended by the Greig Working Group.

### 11. Planning Committee

To receive a summarised report from the Chair of the Planning Committee.

To approve propositions from the Planning Committee to Full Council.

### 12. Community Care Committee

To receive a summarised report from the Chair of the Community Care Committee.

To approve propositions from the Community Care Committee to Full Council.

### 13. Community Facilities Committee

In the absence of a meeting this month, the Chair to report on any issues arising which require attention.

### 14. Propositions to Full Council

To consider any other propositions to Full Council from Presidium for inclusion in the forthcoming Full Council meeting

*Vanessa C Lowe*

**Vanessa Lowe**

**Clerk to Alcester Town Council**