



# ALCESTER TOWN COUNCIL

Office of the Town Clerk

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2<sup>nd</sup> September 2021

To: All Town Councillors  
Copies to: Local District and County Councillors, Notice Boards

Dear Councillor,

You are duly summoned to the next meeting of the Alcester Town Council, to be held on Tuesday 7<sup>th</sup> September 2021 at 7.00pm at Globe House, Priory Road, Alcester.

## **Present**

*Clerk to confirm record of Council Members present to ensure a quorum is met*

## **PUBLIC PARTICIPATION AT DISCRETION OF MAYOR**

*Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor, before the start of the Town Council meeting and no later than 30 minutes after the start. Members of the public may not take part in the Town Council meeting itself.*

## **District and County Councillors' Reports**

*To receive reports from District and County Councillors*

## **A G E N D A (Standing Orders Apply)**

### **1. Apologies**

*To receive and approve apologies for absence*

### **2. Minutes of Council Meetings**

*To consider the approval of the minutes of the Full Council meeting held during August 2021.*

### **3. Declarations of Interest**

*To receive any Declarations of Interest*

*(Note: Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter)*

### **4. Mayor's Report**

*To receive a report from the Mayor.*

### **5. Presidium**

*To receive a summary report from the Chairman of Presidium.*

*To confirm the Chairman has been satisfied their Committee members approve the minutes.*

*The Chairman to sign the Committee minutes from the preceding month.*

*The Chairman to answer any questions from Councillors on issues arising from the minutes.*

*Councillors to note the casual vacancy on the Council for the Oversley Ward and the advertising arrangements for candidates for co-option.*

*There are no propositions from Presidium.*

## **6. Annual Governance and Accountability Return**

*To receive a report from the Town Clerk on the conclusion of the annual audit process.*

## **7. Community Care Committee**

*To receive a summary report from the Chairman of the Community Care Committee.*

*To confirm the Chairman has been satisfied their Committee members approve the minutes.*

*The Chairman to sign the Committee minutes from the preceding month.*

*The Chairman to answer any questions from Councillors on issues arising from the minutes.*

*Councillors to note the allocation of community grants agreed at the Committee meeting.*

*There are no propositions from the Community Care Committee.*

## **8. Community Facilities Committee**

*There was no Community Facilities Committee meeting in August.*

## **9. Planning Committee**

*To receive a summary report from the Chairman of the Planning Committee.*

*To confirm the Chairman has been satisfied their Committee members approve the minutes.*

*The Chairman to sign the Committee minutes from the preceding month.*

*The Chairman to answer questions on issues arising from the minutes.*

*There are no propositions from the Planning Committee.*

## **10. Greig Working Group**

*To receive a report from the Chair of the Greig Working Group.*

## **11. Town Council Representatives**

*To receive reports from Town Council Representatives.*

## **12. Payment of Accounts**

*To receive a report for approval by Council on Payment of Accounts for August 2021.*

## **13. Correspondence (e-mail correspondence taken as read)**

*None to report.*

## **14. Dates of future meetings**

*Planning Committee Monday 13<sup>th</sup> September at 7 pm by Zoom*

*Community Care Committee – no meeting in September*

*Community Facilities Committee – Tuesday 21<sup>st</sup> September at 7 pm at Globe House*

*Presidium Tuesday 28<sup>th</sup> September at 7 pm at Globe House*

*Full Council Tuesday 5<sup>th</sup> October at 7 pm at Globe House*

*Vanessa C Lowe*

**Vanessa Lowe**

**Clerk to Alcester Town Council**

*Exclusion of the public from meetings for confidential items of business*

*To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted "that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated"*