



**A MEETING OF ALCESTER TOWN COUNCIL PRESIDIUM IS TO BE  
HELD AT 7.00pm ON TUESDAY 28<sup>TH</sup> SEPTEMBER 2021  
IN THE COUNCIL BOARD ROOM, GLOBE HOUSE, PRIORY ROAD,  
ALCESTER**

**Present**

The Clerk to record attendance.

**PUBLIC PARTICIPATION**

Public participation is allowed at the discretion of the Mayor on items on the agenda but is limited to three minutes per person.

**A G E N D A (Standing Orders apply)**

**1. Apologies**

Clerk to report on any apologies received.

**2. Declarations of Interest**

To receive any Declarations of Interest on items on the agenda

*Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter.*

**3. Minutes of Previous Meetings**

To sign the minutes of the previous meeting.

**4. Matters arising (not otherwise dealt with on the Agenda)**

To consider matters arising from the previous Minutes.

**5. Staffing Issues**

To receive a report from the Town Clerk on staffing issues.

**6. Finance Issues**

To consider the monthly management accounts.

To receive a report from the Town Clerk on other finance issues.

**7. Health and Safety policy**

To consider the updated Health and Safety policy prepared by the Town Clerk.

**8. Volunteer policy**

To consider the draft Volunteer policy prepared by the Town Clerk.

**9. ATC Committee structure**

To plan engagement with all Councillors regarding proposed structural changes.

**10. Oversley Ward councillor vacancy**

The Town Clerk to report on co-option nominations received to fill the vacancy left by the resignation of Cllr K Soares.

**11. Greig Hall**

To consider any items of expenditure recommended by the Greig Working Group.

**12. Planning Committee**

To receive a summarised report from the Chair of the Planning Committee.

To approve propositions from the Planning Committee to Full Council.

**13. Community Care Committee**

In the absence of a meeting this month, the Chair to report on any issues arising which require attention.

**14. Community Facilities Committee**

In the absence of a meeting this month, the Chair to report on any issues arising which require attention.

**15. Propositions to Full Council**

To consider any other propositions to Full Council from Presidium for inclusion in the forthcoming Full Council meeting.

*Vanessa C Lowe*

**Vanessa Lowe**

**Clerk to Alcester Town Council**