



ALCESTER TOWN COUNCIL

Office of the Town Clerk

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20th December 2021

To: All Town Councillors
Copies to: Local District and County Councillors

Dear Councillor,

You are duly summoned to the next meeting of the Alcester Town Council, to be held on **Tuesday 4th January 2022 at 7.00pm** at Globe House, Priory Road, Alcester.

Present

Clerk to confirm record of Council Members present to ensure a quorum is met

PUBLIC PARTICIPATION AT DISCRETION OF MAYOR

Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor, before the start of the Town Council meeting and no later than 30 minutes after the start. Members of the public may not take part in the Town Council meeting itself.

District and County Councillors' Reports

*To receive reports from District and County Councillors
Cllr Daniell to update Councillors on the Platinum Jubilee Civic Honours Competition and to answer any questions on the competition from Councillors.*

A G E N D A (Standing Orders Apply)

1. Apologies

To receive and approve apologies for absence.

2. Minutes of Council Meetings

To consider the approval of the minutes of the Full Council meeting held on 7th December 2021.

3. Declarations of Interest

To receive any Declarations of Interest.

(Note: Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the meeting for the duration of the matter)

4. Mayors Report

To receive a report from the Mayor.

5. Presidium

To receive a summary report from the Chairman of Presidium.

*To confirm the Chairman has been satisfied their Committee members approve the minutes.
The Chairman to sign the Committee minutes from the preceding month.*

The Chairman to answer any questions from Councillors on issues arising from the minutes.

There are the following propositions from Presidium:

5.1 Public Works Loan Board

(Councillors are asked to read the Business Case dated 20th December 2021 in respect of this proposition)

- a. *"That a consultation exercise is undertaken in January 2022 to consult residents on the proposal to borrow £100,000 from the Public Works Loan Board to finance the installation of a heating system in the Greig Hall and to increase the precept to cover the cost of loan repayments."*
- b. *"That the Town Clerk is requested to report to Presidium by email on the outcome of the consultation."*
- c. *"Subject to Presidium approving the response to the consultation, that the Town Council seeks authority from the Secretary of State for Levelling Up, Housing and Communities to borrow £100,000 from the Public Works Loan Board to finance the installation of a heating system in the Greig Hall. This loan will be for a borrowing term of 10 years. The loan will be annuity based at a fixed rate of interest and annual loan repayments will be in the region of £11,000. It is intended to increase the precept by £11,000 per annum for the purposes of loan repayment."*
- d. *"That if authority is received from the Secretary of State, the Town Clerk is authorised to make an application to the Public Works Loan Board for the loan."*
- e. *"That the Town Clerk is authorised to vary the application in consultation with Presidium to reflect any changes in interest rates before borrowing approval is confirmed."*

5.2 Precept

(Councillors are asked to read the draft budget and briefing notes in respect of this proposition)

"To agree a budget of £337,286 for the financial year 2022-23. Taking into account anticipated income of £30,750 to request a precept from Stratford-on-Avon District Council of £306,536 for the year 2022-23."

6. Update on Councillor Vacancies

The Town Clerk to update Councillors on current vacancies arising from the resignations of Cllr Tim Forman and Cllr Kirsten Forbes.

7. Community Care Committee

There was no meeting in December.

8. Community Facilities Committee

There was no meeting in December.

9. Planning Committee

To receive a summary report from the Chairman of the Planning Committee.

To confirm the Chairman has been satisfied their Committee members approve the minutes.

The Chairman to sign the Committee minutes from the preceding month.

The Chairman to answer questions on issues arising from the minutes.

There are no propositions from the Planning Committee.

10. Greig Hall

To receive a report from the Chair of the Greig Working Group.

11. Town Council Representatives

Following the resignation of Cllr Tim Forman, to consider for appointment one Town Council Representative for:

- a) *Alcester United Charities, and*
- b) *Church Street Property Trust*

To receive reports from Town Council Representatives

12. Payment of Accounts

To receive a report for approval by Council on Payment of Accounts for December 2021.

13. Correspondence *(e-mail correspondence taken as read)*

14. Dates of future meetings

Planning Committee Monday 10th January 2022 by Zoom

Community Care Committee – no meeting in January

Community Facilities Committee – Tuesday 18th January 2022 at 7pm

Presidium Tuesday 25th January 2022 at 7pm

Full Council Tuesday 1st February 2022 at 7pm

Vanessa C Lowe

Vanessa Lowe
Clerk to Alcester Town Council

Exclusion of the public from meetings for confidential items of business

To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted "that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated"