

Alcester Town Council
Greig Hall Working Group

Meeting held on Friday 5th November 2021, 14:00 at The Depot

Minutes

1. Apologies
 - a. SJ, GF
 - b. Attending. MC, KC, VL, SG, AM, CNS, JS
2. Minutes
 - a. Approval of Minutes from previous meeting. Agreed
 - b. Matters arising/actions
 - i. BBC have requested to use the car park again.
 - ii. MC went to see Church Street properties and will respond with an abridged business case
3. Chair update
 - a. Security issues.
 - i. Damage to fence at rear. Permanent fence agreed to be installed.
Action AM
 - b. Old squash courts – future use
 - i. No further action for the time being
 - ii. MC chasing the quotation for the air source heating system. If used in conjunction with solar panels this could reduce overall running costs.
Action SJ
 - iii. Toilets. A volunteer will look at the state of the toilets with a view to work needed to refurbish them. **Action MB**
 - iv. Temporary flooring to be installed Sunday 8th (post meeting note – done)
4. Report from the Building Sub-Group
 - a. Internal
 - i. Electrical work. Working with Dodd Group we have a quotation of £65k but this could reduce to £50k if Dodds are used. Some more elements to be costed in such as power sockets, Wi-Fi, hearing loop and CCTV.
 - ii. Insulation type has been agreed & referred to the BSG
 - iii. Old ceilings to be removed on the 6th December
 - iv. It was decided that the phone line and broadband would be reinstated as soon as possible. **Action AM/MB**
 - v. New toilet seats have been sourced by MB from Bloor Homes
5. Programme & Governance
 - a. Not covered at this meeting
6. Financials and fundraising
 - a. Hillary Wren to hold a 'pamper evening' (post meeting note, £480 raised, brilliant effort)

- b. MC reported that there is another HMG grant scheme run through WCC for community led schemes. VL to investigate further
 - c. MC/VL to produce final invoice for the BBC. **Action MC/VL**
7. Urgent/other business.
- a. Home to home needs a new home. The landlord has asked that they vacate the shop very soon. New digs to be investigated in the New Year.
 - b. Dani has come up with a branding proposal to be looked at when convenient.
 - c. Website to be updated especially with the 'thank you' page. **Action MC/KC**
 - d. Mobile phone has been arranged. Number to be shared with the group
8. Proposals to ATC. None
9. Date of next meeting. **26th November at the Depot**

Mark