



ALCESTER TOWN COUNCIL

Office of the Town Clerk

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27th April 2022

To: All Town Councillors

Dear Councillor

You are duly summoned to the Annual Meeting of Alcester Town Council, to be held on Tuesday 3rd May 2022 at 7.00pm at Alcester War Memorial Town Hall, Henley Street, Alcester.

WELCOME

The Mayor of Alcester, Cllr Kathryn Cargill will welcome guests.

PUBLIC PARTICIPATION AT DISCRETION OF MAYOR

Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor, before the start of the Town Council meeting and no later than 7.30 pm. Members of the public may not take part in the Town Council meeting itself.

Present

The Town Clerk to record councillors present to ensure a quorum is met

A G E N D A (Standing Orders Apply)

1. Election of Mayor

In accordance with Standing Order 5e, to elect the Alcester Town Council Mayor for the Year 2022-2023.

The following nomination has been received by the Town Clerk:

Cllr Kathryn Cargill who was proposed by Cllr Gill Forman and seconded by Cllr Mike Bowe.

There being only one nomination, Cllr Kathryn Cargill is therefore elected as Mayor for the year 2022-2023.

2. Acceptance of Office

Cllr Kathryn Cargill to declare acceptance of office as Mayor.

The Mayor to take the Chair and to respond to her election.

3. Apologies

To receive apologies for absence

4. Election of Deputy Mayor

In accordance with Standing Order 5e, to elect the Alcester Town Council Deputy Mayor for the Year 2022-2023.

The following nomination has been received by the Town Clerk:

Cllr Vaughan Blake who was proposed by Cllr Kathryn Cargill and seconded by Cllr Gill Forman.

There being only one nomination, Cllr Vaughan Blake is therefore elected as Deputy Mayor for the year 2022-2023.

- 5. Acceptance of Office**
*Cllr Vaughan Blake to declare acceptance of office as Deputy Mayor.
Mayor to present the chain of office to Cllr Vaughan Blake.
The Deputy Mayor to respond to his election.*
- 6. Presentation of Deputy Mayor's Consorts Chain**
The Mayor to present the chain to the newly elected Deputy Mayor's Consort.
- 7. Annual Report of the Town Council**
The Mayor to present the Annual Report of the Town Council for 2021-2022.
- 8. Presentation of Grants**
Announcement by the Mayor on the presentation of Grants to local organisations.
- 9. Mayoral Charity for 2022-2023**
The Mayor to announce her charities for the mayoral year.

The following items may be deferred to the following meeting at the discretion of the Mayor of Alcester

- 10. Minutes of Last Council Meeting**
*To consider for approval the Minutes of the last Council Meeting held 12th April 2022.
To consider for approval the Minutes of the Community Care Committee meeting held 19th April 2022.*
- 11. Declarations of Interest**
*To receive any Declarations of Interest
Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter.*
- 12. Appointment of Lead Councillors**
To appoint Lead Councillors.
- 13. Town Council Committees**
To consider for appointment members for the Town Council Committees:
 - a) Finance and General Purposes*
 - b) Planning*
 - c) Staffing*
- 14. Town Council Representatives**
To consider for appointment/reappointment Town Council Representatives for:
 - a) Alcester Town Hall Management Committee*
 - b) Alcester United Charities*
 - c) Moorfield Charity*
 - d) Newport School Foundation*
 - e) Church Street Properties*
- 15. Payment of Accounts**
To receive a report for approval by Council on Payment of Accounts for April 2022.
- 16. Close**
Please note the next meeting is Tuesday 10th May 2022 Full Council meeting.

Vanessa C Lowe
Vanessa Lowe
Clerk to Alcester Town Council