



**A MEETING OF ALCESTER TOWN COUNCIL  
FINANCE & GENERAL PURPOSES COMMITTEE IS TO BE HELD AT  
7.00pm ON TUESDAY 31<sup>ST</sup> MAY 2022 AT  
GLOBE HOUSE, PRIORY ROAD, ALCESTER**

**Present**

The Town Clerk to record attendance

**PUBLIC PARTICIPATION**

Public participation is allowed at the discretion of the Mayor on items on the agenda but is limited to three minutes per person.

**A G E N D A (Standing Orders apply)**

**1. Apologies**

Clerk to report on any apologies received

**2. Declarations of Interest**

To receive any Declarations of Interest on items on the agenda

*Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter.*

**3. Minutes of Previous Meetings**

The minutes from the final Presidium meeting were signed at Full Council on 10<sup>th</sup> May.

**4. Matters arising (not otherwise dealt with on the Agenda)**

To consider matters arising from the previous Minutes

**5. Terms of Reference**

To consider Terms of Reference for the Committee

**6. Staffing Issues**

To receive a report from the Town Clerk on staffing issues

**7. Finance Issues**

To approve the monthly management reports

To receive a report from the Town Clerk on other finance issues

**8. Internal Audit**

To receive a report from the Town Council's internal auditor

**9. Investment Strategy**

To consider the updated Investment Strategy for 2022-23

**10. Hardship Funding**

To authorise the Town Clerk to purchase supermarket vouchers to cover hardship cases

**11. Format of Full Council agendas**

To consider improvements to the format of the Full Council agenda

**12. Propositions to Full Council**

To consider any other propositions to Full Council from Finance & General Purposes for inclusion in the forthcoming Full Council meeting

*Vanessa C Lowe*

**Vanessa Lowe**

**Clerk to Alcester Town Council**