ALCESTER TOWN COUNCIL

Office of the Town Clerk

Globe House, Priory Road, Alcester
Warwickshire, B49 5DZ
Tel: 01789 766084
Email: clerk@alcester-tc.gov.uk

4th May 2022

To: All Town Councillors
Copies to: Local District Councillors, Noticeboards

You are duly summoned to the Annual Meeting of the Alcester Town Council (following the adjournment on 3rd May), to be held on Tuesday 10th May 2022 at 7.00pm at Globe House, Priory Road, Alcester.

Present
To record councillors present to ensure a quorum is met

PUBLIC PARTICIPATION AT DISCRETION OF MAYOR
Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor, before the start of the Town Council meeting and no later than 7.30 pm. Members of the public may not take part in the Town Council meeting itself.

District and County Councillors' Reports
To receive reports from District and County Councillors

A G E N D A (Standing Orders Apply)

1. **Apologies**
   To receive and approve apologies for absence.
2. **Minutes of Last Council Meeting**
   To consider for approval the Minutes of the last Council Meeting held 12th April 2022.
   To consider for approval the Minutes of the Community Care Committee meeting held 19th April 2022.
3. **Declarations of Interest**
   To receive any Declarations of Interest
   (Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter.)
4. **Appointment of Lead Councillors**
   To appoint Lead Councillors.
5. **Town Council Committees**
   To confirm whether the Deputy Mayor should be an automatic member of the Finance and General Purposes Committee.
   To consider for appointment members for the Town Council Committees:
      a) *Finance and General Purposes*
      b) *Planning*
      c) *Staffing*

6. **Town Council Representatives**

To consider for appointment/reappointment Town Council Representatives for:
- a) *Alcester Town Hall Management Committee*
- b) *Alcester United Charities*
- c) *Moorfield Charity*
- d) *Newport School Foundation*
- e) *Church Street Properties*

7. **Appointment of Mentor Councillors**

To appoint mentor councillors.

8. **Mayor's Report**

To receive a report from the Mayor.

9. **Town Clerk's Report**

To receive a report from the Town Clerk.

10. **Presidium**

To deal with matters arising from the final meeting of Presidium.
To consider for approval the Minutes of the Presidium meeting held on 26th April 2022.
The Mayor to answer any queries regarding the minutes.
There are the following propositions from Presidium:
8.1 *To approve the Disposal of Land and Property policy dated March 2022.*
8.2 *To approve the updated Scheme of Delegation dated May 2022.*
8.3 *To approve expenditure of £13,423.71 plus VAT on new play equipment supplied by Kompan Ltd for the Moorfields junior play area*
Note: the choice of playground equipment was made following consideration of five quotes from three different suppliers and was the preferred option of a majority of the Committee.

11. **Planning Committee**

To consider for approval the Minutes of the Planning Committee meeting held on 25th April 2022.
The Chair to answer any queries concerning the minutes.
There are no propositions from the Planning Committee.

12. **Payment of Accounts**

To receive a report for approval by Council on Payment of Accounts for April 2022.

13. **Correspondence**

Email correspondence taken as read.

14. **Dates for future meetings**

Planning Committee Monday 16th May at 7pm by Zoom
Finance and General Purposes Committee Tuesday 31st May at 7pm
Full Council Tuesday 7th June at 7pm
Unless otherwise stated, all meetings at Globe House

Vanessa C Lowe
Vanessa Lowe
Clerk to Alcester Town Council