



# ALCESTER TOWN COUNCIL

Office of the Town Clerk

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27<sup>th</sup> January 2022

To: All Town Councillors  
Copies to: Local District and County Councillors

Dear Councillor,

You are duly summoned to the next meeting of the Alcester Town Council, to be held on **Tuesday 1<sup>st</sup> February 2022 at 7.00pm** at the Eric Payne Community Centre, off St Faiths Road, Alcester.

## **Present**

*Clerk to confirm record of Council Members present to ensure a quorum is met*

## **PUBLIC PARTICIPATION AT DISCRETION OF MAYOR**

*Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor, before the start of the Town Council meeting and no later than 30 minutes after the start. Members of the public may not take part in the Town Council meeting itself.*

## **District and County Councillors' Reports**

*To receive reports from District and County Councillors*

## **A G E N D A (Standing Orders Apply)**

### **1. Election of Town Councillors for Oversley Ward**

*Following the uncontested election (arising from the vacancies created by the resignations of Cllr Tim Forman, Cllr Kirsten Forbes and Cllr Mat Hempell), for the newly elected Councillors Steve Blackman, Kathrin Foster and Alison Leask to be invited to read and sign their Acceptance of Office and to join the meeting.*

### **2. Apologies**

*To receive and approve apologies for absence.*

### **3. Minutes of Council Meetings**

*To consider the approval of the minutes of the Full Council meeting held on 4<sup>th</sup> January 2022.*

### **4. Declarations of Interest**

*To receive any Declarations of Interest.*

*(Note: Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the meeting for the duration of the matter)*

### **5. Mayors Report**

*To receive a report from the Mayor.*

### **6. Appointment of new Councillors to Standing Committees**

*To appoint Cllrs Blackman, K Foster and Leask to one or more of the Standing Committees.*

## **7. Presidium**

*To receive a summary report from the Chair of Presidium.*

*To confirm the Chair has been satisfied their Committee members approve the minutes.*

*The Chair to sign the Committee minutes from the preceding month.*

*The Chair to answer any questions from Councillors on issues arising from the minutes.*

*The Town Clerk, as RFO, to present the management accounts for the third quarter 2021-2022.*

*There are the following propositions from Presidium:*

### **7.1 Financial Contribution Agreement**

*To approve the Financial Contribution Agreement between Stratford-on-Avon District Council and Alcester Town Council to secure the s106 funding for public open space relating to the Allimore Lane development and to authorise the Mayor to sign the same.*

### **7.2 Financial Regulations**

*To adopt the updated Financial Regulations dated January 2022.*

### **7.3 Safeguarding Policy**

*To adopt the updated Safeguarding Policy dated January 2022*

## **8. Community Care Committee**

*There was no meeting in January.*

## **9. Community Facilities Committee**

*To receive a summary report from the Chair of the Community Facilities Committee.*

*To confirm the Chair has been satisfied their Committee members approve the minutes.*

*The Chair to sign the Committee minutes from the preceding month.*

*The Chair to answer questions on issues arising from the minutes.*

*There are no propositions from the Community Facilities Committee.*

## **10. Planning Committee**

*To receive a summary report from the Chair of the Planning Committee.*

*To confirm the Chair has been satisfied their Committee members approve the minutes.*

*The Chair to sign the Committee minutes from the preceding month.*

*The Chair to answer questions on issues arising from the minutes.*

*There are no propositions from the Planning Committee.*

## **11. Greig Hall**

*To receive a report from the Chair of the Greig Working Group.*

## **12. Alcester Dementia Centre**

*To receive a report from the Chair of the Alcester Dementia Centre Working Group.*

## **13. Town Council Representatives**

*To receive reports from Town Council Representatives*

## **14. Payment of Accounts**

*To receive a report for approval by Council on Payment of Accounts for January 2022.*

## **15. Correspondence (e-mail correspondence taken as read)**

## **16. Dates of future meetings**

*Planning Committee Monday 21<sup>st</sup> February 2022 by Zoom*

*Community Care Committee – Tuesday 15<sup>th</sup> February at 7 pm at Globe House*

*Community Facilities Committee – no meeting in February.*

*Presidium Tuesday 22<sup>nd</sup> February 2022 at 7pm at Globe House*

*Full Council Tuesday 1<sup>st</sup> March 2022 at 7pm at Globe House*

*Vanessa C Lowe*

**Vanessa Lowe**

**Clerk to Alcester Town Council**

*Exclusion of the public from meetings for confidential items of business*

*To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted "that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated"*