



**A MEETING OF ALCESTER TOWN COUNCIL  
FINANCE & GENERAL PURPOSES COMMITTEE IS TO BE HELD AT  
7 pm ON TUESDAY 29<sup>th</sup> NOVEMBER 2022  
AT GLOBE HOUSE, PRIORY ROAD, ALCESTER**

**Present**

The Town Clerk to record attendance

**PUBLIC PARTICIPATION**

Public participation is allowed at the discretion of the Mayor on items on the agenda but is limited to three minutes per person.

**A G E N D A (Standing Orders apply)**

**1. Apologies**

Clerk to report on any apologies received

**2. Declarations of Interest**

To receive any Declarations of Interest on items on the agenda

*Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter.*

**3. Minutes of Previous Meetings**

The minutes of the previous meeting were signed at Full Council.

**4. Matters arising (not otherwise dealt with on the Agenda)**

To consider matters arising from the previous Minutes.

**5. Staffing Issues**

To receive a report from the Town Clerk on staffing issues

**6. Finance Issues**

To approve the monthly management reports

To receive a report from the Town Clerk on other finance issues.

**7. Working Groups Protocol**

To consider the draft Working Groups Protocol drafted by the Town Clerk in response to the recent consultation with Councillors.

**8. Complaints Procedure**

To consider proposed amendments to the Complaints Procedure to bring it in line with the NALC Legal Topic Note 9E on dealing with complaints.

**9. Strategic Plan**

To consider a proposal from the Town Clerk to create a new 5-year strategic plan for the Council to take effect from May 2023.

**10. Propositions to Full Council**

To consider any other propositions to Full Council from Finance & General Purposes for inclusion in the forthcoming Full Council meeting.

*Vanessa C Lowe*

**Vanessa Lowe**

**Clerk to Alcester Town Council**