



ALCESTER TOWN COUNCIL

Office of the Town Clerk

Globe House, Priory Road, Alcester
Warwickshire, B49 5DZ
Tel: 01789 766084
Email: clerk@alcester-tc.gov.uk
Web: www.alcester-tc.gov.uk

1st February 2023

To: All Town Councillors
Copies to: Local District and County Councillors

Dear Councillor,

You are duly summoned to the next meeting of the Alcester Town Council, to be held on **Tuesday 7th February 2023 at 7.00pm** at Globe House, Priory Road, Alcester.

Present

Clerk to confirm record of Council Members present to ensure a quorum is met

PUBLIC PARTICIPATION AT DISCRETION OF MAYOR

Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor, before the start of the Town Council meeting and no later than 30 minutes after the start. Members of the public may not take part in the Town Council meeting itself.

District and County Councillors' Reports

To receive reports from District and County Councillors

A G E N D A (Standing Orders Apply)

1. Apologies

To receive and approve apologies for absence.

2. Minutes of Council Meetings

To consider the approval of the minutes of the Full Council meeting held on [3rd January 2023](#).

3. Declarations of Interest

To receive any Declarations of Interest.

(Note: Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the meeting for the duration of the matter)

4. Mayors Report

To receive a report from the Mayor.

5. Town Clerk's Report

To receive a [report from the Town Clerk](#).

The Town Clerk to answer any questions on her report.

6. Finance & General Purposes Committee

*To confirm the Chair has been satisfied their Committee members approve the minutes.
The Chair to sign the Committee minutes from the preceding month.
The Chair to answer any questions from Councillors on issues arising from the minutes.
The Town Clerk, as RFO, to present the management accounts for the third quarter 2022-2023.*

There is the following proposition from the F & GP Committee:

6.1 *To approve the updated Complaints Procedure dated January 2023"*

7. Community Grants

To approve the updated Community Grants Policy and application form for 2023.

To appoint members to the Community Grants Working Group.

8. Greig Hall

8.1 *To authorise the execution of an underlease to be granted by Alcester Town Council to The Greig Hall CIO for a period of 25 years in respect of the Greig Hall.*

8.2 *To consider for appointment two Town Council representatives for The Greig Hall CIO to take up their role after the CIO AGM.*

8.3 *To receive a final report from Cllr Mark Cargill, as Chair of the Greig Working Group.*

9. Planning Committee

To receive a summary report from the Chairman of the Planning Committee.

To confirm the Chairman has been satisfied their Committee members approve the minutes.

The Chairman to sign the Committee minutes from the preceding month.

The Chairman to answer questions on issues arising from the minutes.

There are no propositions from the Planning Committee.

10. The Coronation of HM King Charles III

To receive a report from the Town Clerk on preparations for celebrations in Alcester to mark the coronation of HM The King.

11. Lead Councillors

There are no formal reports this month.

12. Motions from Councillors

To consider a motion received from Cllr M Cargill:

"That this Council engage with the Environment Agency, Warwickshire County Council and Stratford District Council to promote a scheme to improve the Alcester flood defences from their current level to a 1 in 100 + climate change protection, releasing up to 165 homes and businesses from the risk of flooding and enabling the building of an affordable extra care facility in Alcester."

13. Town Council Representatives

To receive reports from Town Council Representatives

14. Payment of Accounts

To receive a report for approval by Council on Payment of Accounts for January 2023

15. Dates of future meetings

Planning Committee Monday 13th February 2023 by Zoom

Finance and General Purposes Committee Tuesday 28th February 2023 at 7pm

Full Council Tuesday 7th March 2023 at 7pm

Vanessa C Lowe

**Vanessa Lowe
Clerk to Alcester Town Council**

Exclusion of the public from meetings for confidential items of business

To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted "that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated"