



ALCESTER TOWN COUNCIL

Office of the Town Clerk

Globe House, Priory Road, Alcester
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1st March 2023

To: All Town Councillors
Copies to: Local District and County Councillors

Dear Councillor,

You are duly summoned to the next meeting of the Alcester Town Council, to be held on **Tuesday 7th March 2023 at 7.00pm** at Globe House, Priory Road, Alcester.

Present

Clerk to confirm record of Council Members present to ensure a quorum is met

PUBLIC PARTICIPATION AT DISCRETION OF MAYOR

Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor, before the start of the Town Council meeting and no later than 30 minutes after the start. Members of the public may not take part in the Town Council meeting itself.

District and County Councillors' Reports

To receive reports from District and County Councillors

A G E N D A (Standing Orders Apply)

1. Apologies

To receive and approve apologies for absence.

2. Minutes of Council Meetings

To consider the approval of the minutes of the Full Council meeting held on [7th February 2023](#).

3. Declarations of Interest

To receive any Declarations of Interest.

(Note: Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the meeting for the duration of the matter)

4. Mayors Report

To receive a report from the Mayor.

5. Town Clerk's Report

To receive a [report from the Town Clerk](#)

The Town Clerk to answer any questions on her report.

6. Finance & General Purposes Committee

*To confirm the Chair has been satisfied their Committee members approve the minutes.
The Chair to sign the Committee minutes from the preceding month.
The Chair to answer any questions from Councillors on issues arising from the minutes.
There is the following proposition from the F & GP Committee:*

6.1 Risk Assessment

To consider for approval the [Annual Risk Assessment](#) of the Council.

7. Planning Committee

*To receive a summary report from the Chair of the Planning Committee.
To confirm the Chair has been satisfied their Committee members approve the minutes.
The Chair to sign the Committee minutes from the preceding month.
The Chair to answer questions on issues arising from the minutes.
There are no propositions from the Planning Committee.*

8. South Warwickshire Economic Strategy

*To consider a response to the South Warwickshire Economic Strategy consultation
[South Warwickshire Economic Strategy | Stratford-on-Avon District Council](#)
To consider setting up a Working Group to produce a response.*

9. Lead Councillors

To receive reports from Lead Councillors as follows:

9.1 Cemetery

9.2 Allotments

9.3 Play Areas

9.4 Business and Tourism

Lead Councillors to answer any questions on their reports.

10. Strategic Plan Working Group

*To receive an update from the Chair of the Working Group.
To approve the [Terms of Reference](#) for the Working Group.*

11. Town Council Representatives

To receive reports from Town Council Representatives

12. Payment of Accounts

To receive a report for approval by Council on Payment of Accounts for February 2023

13. Dates of future meetings

Planning Committee Monday 20th March 2023 by Zoom

Finance and General Purposes Committee Tuesday 28th March 2023 at 7pm

Annual Parish Meeting Tuesday 4th April 2023 at 7 pm at Alcester War Memorial Town Hall

Full Council Tuesday 11th April 2023 at 7pm

All meetings at Globe House unless otherwise stated.

Vanessa C Lowe

**Vanessa Lowe
Clerk to Alcester Town Council**

Exclusion of the public from meetings for confidential items of business

To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted "that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated"