



# ALCESTER TOWN COUNCIL

Office of the Town Clerk

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5<sup>th</sup> May 2023

To: All Town Councillors

Dear Councillor

You are duly summoned to the Annual Meeting of Alcester Town Council, to be held on Tuesday 16<sup>th</sup> May 2023 at 7.00pm at Alcester War Memorial Town Hall, Henley Street, Alcester.

**All Councillors must sign their Declaration of Acceptance of Office in the presence of the Town Clerk prior to the start of the meeting.**

## **WELCOME**

The retiring Mayor of Alcester, Cllr Kathryn Cargill will welcome guests.

## **PUBLIC PARTICIPATION AT DISCRETION OF MAYOR**

*Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor, before the start of the Town Council meeting and no later than 7.30 pm. Members of the public may not take part in the Town Council meeting itself.*

## **Present**

*The Town Clerk to record councillors present to ensure a quorum is met*

## **A G E N D A (Standing Orders Apply)**

### **1. Election of Mayor**

*In accordance with Standing Order 5e, to elect the Alcester Town Council Mayor for the Year 2023-2024.*

*Cllr Vaughan Blake is automatically elected by virtue of his role as Deputy Mayor for the year 2022-2023.*

### **2. Acceptance of Office**

*Cllr Vaughan Blake to declare acceptance of office as Mayor.*

*The retiring Mayor to present the chain of office to Cllr Blake.*

*The Mayor to take the Chair and to respond to his election.*

### **3. Apologies**

*To receive apologies for absence.*

### **4. Presentation of Mayor's Consorts Chain**

*The retiring Mayor's Consort to present the chain to the newly elected Mayor's Consort.*

### **5. Election of Deputy Mayor**

*In accordance with Standing Order 5e, to elect the Alcester Town Council Deputy Mayor for the Year 2023-2024.*

*The following nomination has been received by the Town Clerk:*

*Cllr Mike Bowe who was proposed by Cllr Wilson and seconded by Cllr Leask.*

*There being only one nomination, Cllr Mike Bowe is therefore elected as Deputy Mayor for the year 2023-2024.*

- 6. Acceptance of Office**  
*Cllr Bowe to declare acceptance of office as Deputy Mayor.  
The Mayor to present the chain of office to Cllr Bowe.  
The Deputy Mayor to respond to his election.*
- 7. Presentation of Deputy Mayor's Consorts Chain**  
*The Mayor's Consort to present the chain to the newly elected Deputy Mayor's Consort.*
- 8. Vote of Thanks to Retiring Mayor**  
*The Mayor to propose a vote of thanks to Cllr Kathryn Cargill, the retiring Mayor.*
- 9. Reply by Retiring Mayor**  
*To receive a reply from Cllr Kathryn Cargill.*
- 10. Presentation of Past Mayor's Badge**  
*The Mayor to present the Past Mayor's badge to Cllr Kathryn Cargill.*
- 11. Annual Report of the Town Council**  
*The Mayor to present the Annual Report of the Town Council for 2022-2023.*
- 12. Presentation of Grants**  
*Announcement by the Mayor on the presentation of Grants to local organisations.*
- 13. Mayoral Charity for 2023-2024**  
*The Mayor to announce his nominated charities for the mayoral year.*

**The following items may be deferred to the following meeting at the discretion of the Mayor of Alcester**

- 14. Minutes of Last Council Meeting**  
*To consider for approval the Minutes of the last Council Meeting held 11<sup>th</sup> April 2023.*
- 15. Declarations of Interest**  
*To receive any Declarations of Interest  
Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter.*
- 16. Appointment of Lead Councillors**  
*To appoint Lead Councillors.*
- 17. Town Council Committees**  
*To consider for appointment members for the Town Council Committees:*
  - a) Finance and General Purposes
  - b) Planning
  - c) Staffing
- 18. Power of General Competence**  
*To consider whether the Town Council meets the eligibility criteria for the General Power of Competence and if so, to resolve to adopt the power.*
- 19. Town Council Representatives**  
*To consider for appointment/reappointment Town Council Representatives for:*
  - a) Alcester Town Hall Management Committee
  - b) Alcester United Charities
  - c) Moorfield Charity
  - d) Newport School Foundation
  - e) Church Street Property Trust
  - f) The Greig Hall
- 20. Payment of Accounts**  
*To receive a report for approval by Council on Payment of Accounts for April 2023.*
- 21. Close**  
*Please note the next meeting is Tuesday 23<sup>rd</sup> May 2023 Full Council meeting.*

*Vanessa C Lowe*

**Vanessa Lowe**  
**Clerk to Alcester Town Council**