

Alcester Town Council
Climate Change Working Group
Terms of Reference

1) POWERS:

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| a) To Decide: No | b) To Act: Within terms of reference |
| c) To Spend: No | d) Budget: Nil. Expenditure to be authorised as required |

2) MEMBERS:

a) 6 councillors and up to 6 members of the parish. B) The group will appoint a Chair and Vice Chair.

3) Delegations

The working group has delegated authority: a) To arrange its own meetings and to b) appoint its own Chair and Vice Chair

4) PURPOSE:

- a. To develop a sustainability strategy for Alcester and to advise the Town Council on proposals for action.
- b) To make recommendations to the council on initiatives and actions to address the climate change emergency and improve the environment of the town.
- c) To foster contacts with other councils and organisations relevant to the working group's remit. This will include relevant contacts at Stratford District Council, Warwickshire County Council and neighbouring parish councils (where possible).
- d). To publicise actions which residents can take to mitigate climate change and protect themselves from its impact.
- e) To encourage and support local organisations and businesses to take action to improve the environment and combat climate change.

The group will consider the following areas with specific local focus (based on the outcomes of the Alcester Climate Engagement event):

- 1) Flooding and Adaptation
- 2) Biodiversity / Greening
- 3) Waste Management / Recycling
- 4) Sustainable transport

5) UNDERTAKINGS:

- a. All members will abide by the Town Council Code of Conduct, Standing Orders and other Town Council regulations and policies.
- b. Draft minutes of all meetings will be prepared promptly and in any event within two weeks

following the meeting. Draft minutes will be sent to the clerk and deputy clerk and Members of the full Council. Agreed Minutes will be published on the Town Council website.

c. The Working Group will have an agreed meeting schedule for at least 6 months, but will meet additionally when required, with a minimum of 3 days clear notice to group members and the Town Clerk.

d. The Working Group will attempt to be representative of all residents

e. Proposed changes to the terms of reference will be considered by the Town Council.

6) TASKS and DELIVERABLES REQUIRED

Within 12 months, deliver a Sustainability strategy and Action plan for Alcester for consideration by the Town Council which includes:

a) Identifying the risks and opportunities arising from the focus areas as set out above.

b) Propose recommendations to mitigate the risks and actions to realise the opportunities.

c) Develop a communications strategy, which will incorporate national events.

Approved by Full Council: